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Sri GVG Visalakshi College for Women

[Autonomous], Vadimalpet

Discipline Committee.

Academic year 2020-2021

Discipline Committee formed for the academic year 2020-21 with one Convener and twelve members.

Convener: Dr. B. SOJATHA, Director of Physical Education

Members:

1. Dr. P. Sivanjevi - History - 8940406818
2. Dr. V. Pankajam - Maths [A] - 8838369004
3. Dr. S. Vijaya - History - 9159364105
4. Dr. M. Karpagadevi - Maths [A] - 6381825904
5. Dr. P. Jothi Lakshmi - Economics - 9750550161
6. Mrs. R. Radhamani - Tamil [SF] - 9095012461
7. Ms. S.M. Indhuja - English [SF] - 6383609310
8. Mrs. J. Brindha - English [SF] - Retired.
9. ~~Dr.~~ D. Radhamani - Physics [SF] - 9632024231
10. Ms. M. Prema - B. Com [CA] - 7904189226
11. Mrs. J. Geethanjali - BCA - 8760306737
12. Mrs. K. Saranya - Statistics - 9500407621

08/12/2020

With the Permission of the Principal,
the very first meeting of the Discipline
Committee convened along with the
Union Advisor and its committee members

On 08/12/2020 at the Assembly held by 11:30am.

The following points were discussed in the
Meeting.

→ Code of conduct by the students inside
the campus during the college hours.

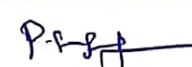
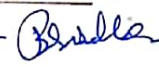


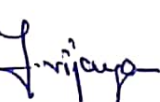

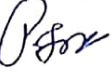


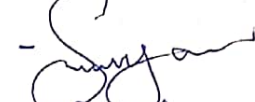


→ Rules to be followed by the students
inside the college campus.

→ Safety measures for COVID Pandemic.

→ Duty allotment for Union & Discipline
Committee members.


Signature of the Convenor: 

Signature of the Committee Members:

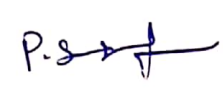


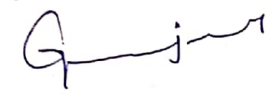

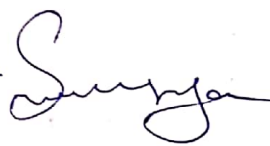
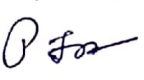





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| 1. P. S -  | 7. J. B -  |
| 2. V. P -  | 8. D. R -  |
| 3. S. V -  | 9. M. P -  |
| 4. P. J -  | 10. J. G -  |
| 5. R. R. -  | 11. K. S -  |
| 6. S. M. -  | 12. M. K -  |

14/12/2020

The Discipline Committee conducted a meeting on 14/12/2020 at Indoor Stadium by 11.15 am to discuss about the whole day monitoring the Procedure, deputation of the committee members [Union & Discipline Committee], the way to approach the students. etc.,

Signature of the Convenor! 






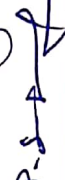
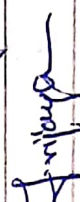


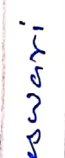

Signature of the Committee Members.

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| 1. P.S -  | 9. M.P -  |
| 2. V.P -  | 10. J.G -  |
| 3. S.V -  | 11. K.S -  |
| 4. P.J -  | 12. M.K -  |
| 5. R.R -  | |
| 6. S.M -  | |
| 7. J.B -  | |
| 8. D.R -  | |



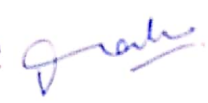
J. Kalaiselvan
PRINCIPAL i/c
SRI GVG VISALAKSHI COLLEGE
FOR WOMEN (AUTONOMOUS)
VENKATESA MILLS (POST),
UDUMALPET - 642 128.

Monitoring duty Schedule for the Union & the Discipline Committee Members.

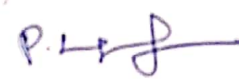



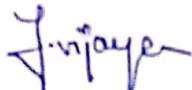

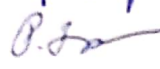
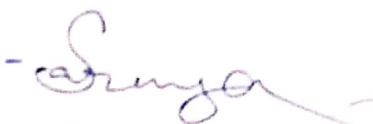
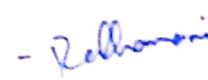


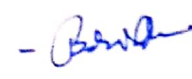
S.No.	Time / hour.	Union Members. [Monitoring the Students at the fees counter, nearer to economics department, Canteen etc.]	Signature of the Professors.	Discipline Committee Members [Monitoring the Students at the Library of the College gate area, Library etc.]	Signature of the Professors
1	9.30 am - 10.30 am.	Mrs. S. Sophiya		Dr. B. Sujatha Dr. V. Pankajam.	
2.	10.30 am - 11.30 am	Dr. M. Rajapriya	M. Rajam	Mrs. R. Radhamani Mrs. K. Saranya.	 
3.	11.30 am - 12.30 Pm	Mrs. S. Aarthi		Dr. P. Siranjeevi Dr. S. V. Jaya. Mrs. S. Deepika.	 
4.	1.30 Pm - 2.30 Pm.	Mrs. M. Prema	M. Prema	Mrs. J. Geethanjali	
5.	2.30 Pm - 3.30 Pm.	Mrs. D. Kavitha	B. Kamal	Dr. P. Jothi Lakshmi Dr. S. Maheswari Ms. M. Prema.	  

02/02/2021

The Discipline Committee conducted Meeting on 02/02/2021 at the Assembly hall by 11.15 am and we were discussed about the arranging corporate assembly for the students to be held on 05/02/2022 [Monday] and how to make the students to stand with social distancing.


Signature of the Convenor: 

Signature of the Committee Members:

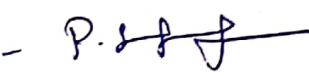

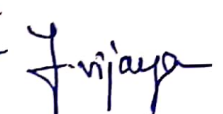
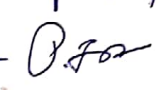



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| 1. P.S | -  | 8. D.R | -  |
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| 3. S.V | -  | 10. J.G | -  |
| 4. P.J | -  | 11. K.S | -  |
| 5. R.R | -  | 12. M.K | -  |
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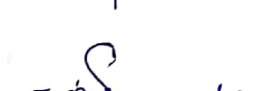

14/02/2021

The Discipline Committee organized a meeting on 14/02/2021 at Assembly hall by 11.15 am and we were discussed about the monitoring of all the 11th & 12th students, who are going to arrive the college on 15/02/2020.

Signature of the Convenor: 


Signature of the Committee Members:

1. P.S - 
2. V.P - 
3. S.V - 
4. P.J - 
5. R.R - 
6. S.M - 
7. J.B - 

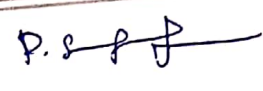





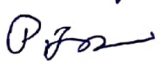


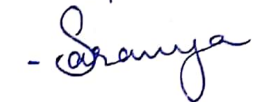


8. D.R - 
9. M.P - 
10. J.G - 
11. K.S - 
12. M.K - 

19/02/2021

The Discipline Committee Convened a meeting on 19/02/2021 at the Indoor Stadium by 11:10 am and were discussed about the duty allotment for the Committee members at the time of the students entering the college in the morning & during the lunch time. Duty were scheduled according to the class time table of the Professors. When they have no class the duty were allotted.

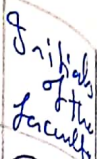











Signature of the Convenor: 

Signature of the Committee members:

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| 1. P.S -  | 7. J.B -  |
| 2. V.P -  | 8. D.R -  |
| 3. S.V -  | 9. M.P -  |
| 4. P.J -  | 10. J.G -  |
| 5. R.R -  | 11. K.S -  |
| 6. S.M -  | 12. M.K -  |

Gate Duty Allotment

Time between 9.00 am & 10. am.

S.No.	Day	Day order.	Name of the faculty.	Signature of the faculty
1.	Monday.	1	Mrs. D. Radhamani	
			Dr. V. Pankajam.	
2.	Tuesday	2.	Dr. S. Vijaya	
			Dr. P. Jothilakshmi	
3.	Wednesday	3.	Dr. P. Siranjeevi	
			Mrs. B. Radhamani	
4.	Thursday	4.	Ms. M. Prema	
			Ms. K. Saranya.	
5.	Friday	5	Mrs. J. Lethanjali	
			Dr. B. Sujatha.	
6.	Saturday.	6.	Dr. P. Siranjeevi	
			Dr. P. Jothilakshmi	

Signature of the Convenor: 

The following Protocols should be followed ^{College} by the Students at the time of entering the Gate

- Checking their temperature & using the Sanitizer
- Wearing the Mask Properly
- Maintenance of Social distancing.

The Committee members were monitored the Students according to their allotted Schedule.

Duty allotment during lunch Interval

Time between 12.30 pm & 1.30 pm.

S.No.	Day Order	Name of the Faculty.	Blocks in the Campus	Initials of the Professors
1.	1	Mrs. Prema Dr. V. Pankajam.	New building	Prema V-P
2.	2.	Dr. P. Siranjeevi Mrs. K. Saranya.	Zig-zag block.	P Siranjeevi Sanya
3.	3.	Mrs. J. Geethanjali Dr. P. Jothi Lakshmi	History & Commerce Block.	Geetha P Lakshmi
4	4.	Mrs. D. Radhamani Dr. S. Vijaya.	Economics dept. block.	D Radhamani S Vijaya
5	5.	Mrs. B. Radhamani Dr. V. Pankajam	Govindammal block behind the Indoor Stadium	B Radhamani V-P
6.	6.	Dr. B. Sujatha. Dr. S. Vijaya.	Canteen side & wash room area side.	B Sujatha S Vijaya

Signature of the convenor: Sujatha

Committee Members were visited the Class rooms of their allotted blocks in the Campus during the lunch time. They monitored the students and instructed them to have their lunch individually & maintain social distance.

Principal
SRI GVG VISALAKSHI COLLEGE
FOR WOMEN (AUTONOMOUS)
Rajiswari N.
5.2.2021



Sri G.V.G. Visalakshi College For Women, Udumalpet- 642128

Autonomous and Affiliated to Bharathiar University, Coimbatore

Accredited at A⁺ grade by NAAC (Fourth cycle)

An ISO 9001:2015 Certified Institution

IQAC

STANDARD OPERATING PROCEDURE

Name of the Committee: Discipline Committee

Composition:

CHAIRMAN - PRINCIPAL	CONVENOR – DIRECTOR OF PHYSICAL EDUCATION	MEMBERS - PROFESSORS
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Convener

- Dr. B. Sujatha, Director of Physical Education

Members:

1. Mrs. C. Sripriya - Assistant Professor in Economics
2. Dr. B. Rajalakshmi - Assistant Professor in History
3. Mrs. M. Mahalakshmi - Assistant Professor in BBA (CA)
4. Mrs. L. Rajeswari - Assistant Professor in Tamil (SF)
5. Dr. P. Jothilakshmi - Assistant Professor in Economics
6. Mrs. S. Manochitra - Assistant Professor in English(SF)
7. Dr. G. Amudhavalli - Assistant Professor in Tamil (SF)

Objectives:

- To ensure calm and peaceful academic atmosphere in the campus.
- To maintain the code of conduct and to help the students develop self discipline.
- To provide guidance and proper orientation to students development rather than imposing punishments on them.
- To conduct enquiries on report of indisciplinary activities among the students.
- To encourage good and healthy disciplinary practices.

Functions:

- To frame the rules and regulations as per the disciplinary requirement.
- Make sure that all the students are aware of the discipline of the college and campus.
- To maintain and enforce strict discipline within the college campus.
- Encouraging students to take personal responsibility for their learning and behavior.
- To conduct the meetings of the Committee among the class representatives whenever require.
- To take disciplinary action against any of the misconduct.

Number of Meetings per year: 10**Mode of Operation:**

The following are the rules framed by the institution to be followed by the students inside the campus.

- Wearing college Identity Card is mandatory during the college hours.
- Students are permitted to wear only salwar and the shawl should be properly pinned both the sides.
- Wearing legging is permitted but the top must be a covered one, the shawl should be properly pinned both the sides and the length of the top must be below the knee level.
- The license and helmet are compulsory for the students coming to college by two wheeler.
- Students are not permitted to use the mobile phone other than academic purpose during the college hours.