

SRI G.V.G Visalakshi College for Women
Academic Year 2017- 18 - Minutes and Action Taken Report

Minutes of IQAC Meeting - I

16.06.2017

Dr. K.Punithavalli, Principal, convened a meeting with IQAC Co-ordinator and other members of IQAC on 16.06.2017.

Following matters were discussed

- Completion of AQAR for the year 2016-17 and upload the same in first week of September.
- Activities regarding NAAC preparation.
- Need for the implementation of OBE (Outcome Based Education) in view of focusing on outcome of the education imparted.
- To focus more on activities in the skill development center.

Rajeswari
Co-ordinator –IQAC
(Dr. N. Rajeswari)

K. Punithavalli
Chairperson –IQAC
(Dr. K. Punithavalli)

Members Present

1. Mrs.T.V. Banumathi
2. Dr(Mrs)N.Lakshmi
3. Dr(Mrs)P.Geetha
4. Mrs.S.Shenbagavalli
5. Ms.P.Jayalakshmi
6. Mrs.K.Manimekalai
7. Mrs.R.Surya Priya
8. Dr(Mrs)J.Bhuvanewari
9. Ms.A.Jyothi Cassandradevi

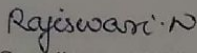
Minutes of IQAC Meeting - 2

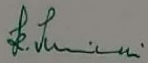
07.07.2017

Dr. K.Sumathi, IQAC Coordinator, Assistant professor of Mathematics, PSGR, and Coimbatore addressed our faculty members on Out Come Based Education. This special meeting held at Conference Hall on 07.07.2017. It is an eye opener to all faculty members on OBE. During the meeting Dr. K.Sumathi emphasized on.

- The origin and implementation of OBE.
- Illustrated the methods of establishing the Programme Education Objective (PEO), Programme Outcome (PO) and Course Outcome(CO).
- Method of planning the content or syllabus to meet the challenges of the current scenario (by the students).
- Mapping of PEO, PO and CO.
- Assessment methods and tools
- Assignment Valuation Rubrics.
- Learner Centric Education.
- Generic Models and Location (verification) Specific.

Special Addressee: Dr. K. Sumathi


Co-ordinator -IQAC
(Dr. N. Rajeswari)


Chairperson -IQAC
(Dr. K. Punithavalli)

Attendees of all Departments

Minutes of IQAC Meeting - 3

13.07.2017

Members of IQAC met on 13.07.2017 to deliberate on IQAC activities

- Discuss the concepts presented in the special meeting on OBE addressed by Dr. K. Sumathi, Associate professor of Mathematics and IQAC Coordinator ,PSGR Krishnammal College for women, Coimbatore on 07.07.2017.
- Implementation of OBE for the first year undergraduate students (2017-18 Batch).
- Prepare Plan of Action of IQAC for 2017-18 criterion wise.
- Schedule Peer Team Visit for newly recruited faculty.
- Summarizing AQAR for 2016-17.
- Plan for Academic, Energy and Green Audit.
- Website update regarding.
- Insist all faculties to prepare e- content like PPT, Videos, etc.
- Orient Non-Teaching faculty.
- Feedback to go online
- Prepare format for staff appraisal.
- Finalize OBE template with Principal and curriculum committee and convene a meeting before implementation.
- Participation in NIRF 2018.

Rajeswari N
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Members Present

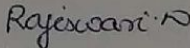
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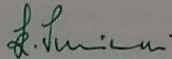
Minutes of IQAC Meeting - 4

19.07.2017

This meeting was convened specially for OBE implementation regarding IQAC members, the Controller and all the faculty members were present.

- One complete syllabi with OBE parameters was demonstrated by the IQAC coordinator and the Co-coordinator. Following this there was a discussion on PO's, PEO's, CO's, Bloom's Taxonomy levels and mapping of CO's and PO's.
- Various teaching-learning methodologies were discussed and recording them in ERP-CAMU was also finalized.
- Classification regarding question paper pattern with reference to OBE were made.
- It was decided to have a special session regarding the expected course attainment with a demonstration in CAMU by CEO Mr. Swaminathan on a later date.


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Members Present

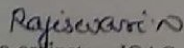
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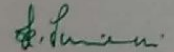
Minutes of IQAC Meeting - 5

27.07.2017

This meeting was convened to discuss the implementation of the IQAC's future plans for the year 2017-2018 stated in the AQAR for 2016-2017.

- The syllabi prepared for the I UG students under OBE to be approved in BOS meeting on 28.07.2017.
- Follow up the implementation on enhanced features like faculty data base, course attainment in the Learning Management System CAMU.
- Introduce online courses in curriculum.
- Extend e-learning to neighboring village children.
- Conduct gender sensitisation survey of our college students to determine the effect of parental care on the academic performance of the students.


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Minutes of IQAC Meeting - 6

08.08.2017

The IQAC members met on 08.08.2017 to reach a decision on the following:

- To invite Dr.M.K.Baby, IQAC Co-ordinator, St.Joseph College, Devagiri to enlighten the faculty members on the preparation for NAAC assessment based on the revised accreditation frame work.
- To conduct an extraordinary IQAC meeting with the management, Institutional External Experts, Industrialist, Students and Alumnae members in the month of November 2017.

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Minutes of IQAC Meeting - 7

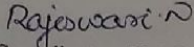
09.10.2017

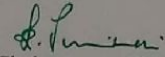
A formal meeting was held on 09.10.2017 IQAC members and faculty members of various Criterion In-charges met and discussed the preparation of SSR for the forth coming NAAC. Sixty Six faculty members participated and clarified their doubts from the Criterion In-charges (Criteria: I, II and IV were discussed).

Minutes of IQAC Meeting -8

10.10.2017

A formal meeting was organized by the IQAC Co-ordinator as a continuation of the meeting 7. IQAC members and faculty members of criterion II, V, VI and VII met and discussed the preparation of SSR for the forth coming NAAC. Nearly 70 members from all Departments attended and clarified their doubts from NAAC Criterion In-charges.


Co-ordinator -IQAC
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Members Present

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Attendees: All Criterion In-charges from all Departments.

Minutes of IQAC Meeting - 9
24.10.2017

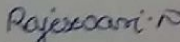
As a prelude to the NAAC Reaccreditation process, a formal meeting was conducted by IQAC, on 24.10.2017 in the Conference Hall at GVG Campus. Dr M.K. Baby, IQAC Co-ordinator, St. Joseph College, Devagiri gave a special address on the topic, "Assessment and Accreditation in Higher Educational Institutions – The NEW Frame Work". All the members of IQAC and members of staff from all the departments attended the meeting.

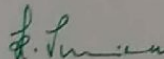
Dr M.K. Baby IQAC coordinator highlighted the following matters in the meeting.

- The shift from qualitative peer judgment to data based quantitative indicators in Evaluation.
- About the preparation of Self Study report [SSR] and System Generated Scores [SGS].
- Third party evaluation by NAAC.
- The Institutional Information for Quality Assessment [IIQA].
- Students Satisfaction Survey.
- Distribution of Metrics and Key Indicators across creating Quality Indicator Frame Work and its details.

The guest speaker Dr. M.K. Baby gave a power point session regarding this IQAC Assessment and Accreditation in Higher Educational Institutions. Members who have attended the meeting clarified their doubts.

After the formal meeting, IQAC members had an informal meeting, in the Board Room, GVG with Dr. M.K. Baby, IQAC Co-ordinator, St. Joseph College, Devagiri. During the meeting each member interacted with the guest speaker regarding the Criteria, Data Collection etc. The meeting came to a close by 6.30 pm.


Co-ordinator –IQAC
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Attendees : All Faculty Members.

Members Present

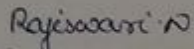
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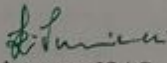
Minutes of IQAC Meeting -10

21.11.2017

On 21.11.2017 a meeting was convened in the conference hall at 2.30 pm. The following matters were discussed:

- Peer team visit and its format.
- Allocation of In-charges for the Audit I (as per NAAC Criteria).
- To conduct IQAC INTERNAL AUDIT from 6.12.2017 to 8.12.2017.


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Minutes of IQAC Meeting - 11

27.12.2017

On 27.12.17 a formal meeting was held in the GVG Conference Hall. Dr. G. Uma, IQAC Co-ordinator, PSGCAS, Coimbatore, Dr. R. Shantha, Head, Dept of Economics, PSGR Krishnammal College, Coimbatore and Mr. A. Gowri Shankar from IBM attended the meeting with Revered Madam Principal Dr. K Punithavalli.

The following matters were discussed in the meeting.

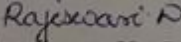
- To strengthen Research Collaboration suggestions were provided. Incentive can be provided for publications in High Impact Factor journals with high Impact Factors.
- Management sponsorship for research projects will strength the research culture. Inter disciplinary and Inter Institutional Projects could be improve the quality and quantity of research output.
- To improve quality of teaching feedback mechanism through Institutional mail id, Long term with Alumni in academic activities for performance approach by every student, for every subject, teacher and semester could bring better result. A three tier performance appraisal student -Teacher, Teacher-HOD and HOD -Principal could bring better result.
- Encouragement for life – long learning practical based assignments, additional community services, and compulsory self learning online courses could increase the impact of self-responsibility of each student, and improve their time – line management.
- For better academic enrichment unannounced tests, crisis assignment, maintaining internship, Faculty Exchange could be attempted.

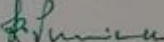
Guest Speakers

Dr.G.Uma, IQAC Co-ordinator
Associate Professor of statistics
PSG college of Arts and Science
Coimbatore.

Dr. R. Shantha
Associate Professor and Head - Economics
PSGR Krishnammal College for Women
Coimbatore.

Mr. A. Gowri Shankar, Executive Director
AdroIT Technologies, Coimbatore.


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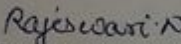
- 7.Dr(Mrs).R.Surya Priya
- 8.Dr(Mrs)J.Bhuvaneshwari
- 9.Ms.A.Jyothi Cassandradevi

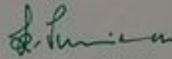
Minutes of IQAC Meeting - 12

08.01.2018

This meeting was convened to discuss the following:

- Registration of course in SWAYAM Portal by students and staff.
- Request the faculty to prepare teaching content for SWAYAM Portal.
- NIRF ranking regarding.
- Collection of minutes from various committees.
- Request Dr.N.Ponpandian, IQAC Co-ordinator and Head of Department of Nanoscience and Technology, Bharathiar University, Coimbatore to carry out an Academic Audit.


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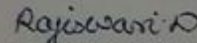
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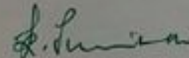
Minutes of IQAC Meeting - 13

18.01.2018

Members of the IQAC met on 18.01.2018 to discuss and finalize the following.

- Parameters for assessment of Academic Audit.
- Request the departments to get ready for Academic Audit to be conducted on 10.02.2018.
- Feedback from Students, Teachers, Employers, Alumni and Parents. It was decided to get feedback from Students through online.
- Install DSpace open source software in the Library.
- Initiatives regarding Digital action Plan (MHRD).


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Minutes of IQAC Meeting - 14

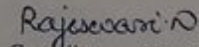
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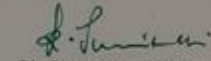
A special meeting was convened on 01.02.2018 to form a NAAC Documentation Committee.
Following is the constitution of the committee.

Convener: Prof. M. Thamilselvi
Assistant Professor in Mathematics

Coordinators:

1. Dr. S. Sripriya, Assistant Professor of Economics.
2. Dr. E. Vaishnavi, Assistant Professor of Chemistry.
3. Ms. S. Ponmalar, Assistant Professor of Computer Science.


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Minutes of IQAC Meeting -15

10.02.2018

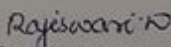
An academic audit by the external expert Dr.N.Pon Pandian, IQAC Coordinator, Head of the Department of Nanoscience and Technology, Bharathiar University, Coimbatore was conducted as per NAAC criterion for the following departments:

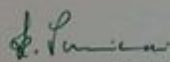
- (1) Physics
- (2) Chemistry
- (3) Zoology
- (4) Computer Science
- (5) Mathematics
- (6) Mathematics(SF)
- (7) Statistics

The evaluative reports of the departments were scrutinized and suggestions were given.

The External Expert:

Dr.N.Pon Pandian
IQAC Coordinator and Head
Department of Nanoscience and Technology
Bharathiar University,
Coimbatore


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Minutes of IQAC Meeting - 16

16.02.2018

IQAC committee members had a discussion with Dr.M.G.Sethuraman, Professor, Department of Chemistry, Gandhigram Rural Institute, Dindugul on 16.02.2018 in the IQAC room. The discussion was based on preparation for NAAC assessment. The discussion was extended regarding the enrichment of the quality of Curriculum with reference to OBE (Outcome Based Education) teaching – learning methods, research proposals, industry – academia activities for collaboration and ways of establishing consultancy. He further elaborated on various aspects of NAAC assessment and methods of presenting data for the assessment.

The External Expert:

Dr.M.G.Sethuraman, Professor,
Department of Chemistry,
Gandhigram Rural Institute, Dindugul.

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Minutes of IQAC Meeting -17

20.02.2018

An academic audit by External Experts Dr.V.Krishnan, Associate Professor and Head, Department of Tamil, Government Arts College, Udumalpet and Dr. A.Vasudevan, Associate Professor and Head, Department of English, Government Arts College, Udumalpet was conducted as per NAAC Criterion for the following departments:

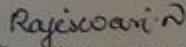
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|---------------------|----------------------------|
| 1. Commerce (Aided) | 2. Economics and Logistics |
| 3. English (Aided) | 4. B.Com (SF) |
| 5. B.Com CA | 6. B.Com, E.Com |
| 7. English (SF) | 8. History |
| 9. Tamil (Aided) | 10. Tamil (SF) |
| 11. BBA CA | 12. B.Sc IT |

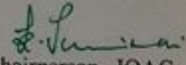
Each department met the experts during the time of audit and submitted their reports as per NAAC criteria. The experts audited each criteria report submitted by the departments. The Evaluative Reports of the departments were scrutinized and suggestions were given.

The External Experts:

Dr. V. Krishnan
Associate Professor and Head
Department of Tamil
Government Arts College
Udumalpet.

Dr. A. Vasudevan
Associate Professor and Head
Department of English
Government Arts College
Udumalpet.


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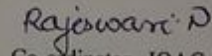
Minutes of IQAC Meeting -18

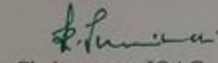
08.03.2018

A formal meeting of IQAC was convened on 08.03.2018 in the Principal's chamber with the Heads of the Departments.

The purpose of the meeting was to summarize the activities regarding the NAAC Assessment preparatory work and document submission.

- Instructions were given regarding the document preparation and submission
- It was suggested to authenticate the documents by
 - ✓ Self attesting individual documents
 - ✓ HOD attestation for department level documents
- Care to be taken while preparing data in DVV Excel templates.
- Evaluate the students regarding the various activities within the campus.
- To compile and validate the personal data of students for Students Satisfaction Survey of NAAC.


Co-ordinator –IQAC
(Dr. N. Rajeswari)


Chairperson –IQAC
(Dr. K. Punithavalli)

Members Present

1. Mrs.T.V. Banumathi
2. Dr(Mrs)N.Lakshmi
3. Dr(Mrs)P.Geetha
4. Dr(Mrs)S.Shenbagavalli
5. Ms.P.Jayalakshmi
6. Mrs.K.Manimekalai
7. Dr(Mrs)R.Surya Priya
8. Dr(Mrs)J.Bhuvanewari
9. Ms.A.Jyothi Cassandradevi

Minutes of IQAC Meeting -19

23.03.2018

A meeting was convened on 23.03.2018 by the IQAC coordinator. In the meeting it was decided to dissolve the old documentation committee and constitute a new documentation committee with the following members.

Convener : Mrs.S.Shobana MCA, M.Phil.,

Head, Department of Computer Science.

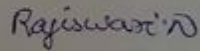
Committee Members:

1.Mrs. D.Pavithra M.Sc (Cs), M.Phil.,Assistant Professor,

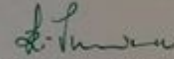
Department of Computer Science.

2.Mrs. N.Sathiya Priya M.Sc, M.Phil.,SET. Assistant Professor,

Department of Computer Science.



Co-ordinator -IQAC



Chairperson -IQAC

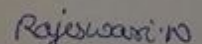
Members Present

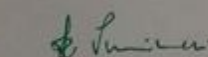
1. Mrs.T.V. Banumathi
2. Dr(Mrs)N.Lakshmi
3. Dr(Mrs)P.Geetha
4. Dr(Mrs)S.Shenbagavalli
5. Ms.P.Jayalakshmi
6. Mrs.K.Manimekalai
7. Dr(Mrs)R.Surya Priya
8. Dr(Mrs)J.Bhuvanewari
9. Ms.A.Jyothi Cassandra devi

Minutes of IQAC Meeting -20
09.04.2018

A formal meeting of IQAC was convened on 09.4.2018 to discuss the following.

- The progress of the SSR preparation
- Presentation of SSR by the criterion in charge on 20.04.2018
- Organization of files and documentation in the website
- Verification of criterion wise data with the figures given in IQA basic profile and extended profile
- Sent circular to all departments to submit evaluative reports before 13.04.2018 and Action Plan –Action Taken report for the year 2017-2018 before 30.04.2018
- Computation of Course Outcome attainment for I UG
- Transition to ISO 9001:2015 standards


Co-ordinator –IQAC


Chairperson –IQAC

Members Present

1. Mrs.T.V. Banumathi
2. Dr(Mrs)N.Lakshmi
3. Dr(Mrs)P.Geetha
4. Dr(Mrs)S.Shenbagavalli
5. Ms.P.Jayalakshmi
6. Mrs.K.Manimekalai
7. Dr(Mrs)R.Surya Priya
8. Dr(Mrs)J.Bhuvanewari
9. Ms.A.Jyothi Cassandra devi

IQAC

Action Taken Report - Academic year 2017-18

- IQAC Conducted a special meeting on “Outcome Based Education” on 7.7.2017 by Dr. K.Sumathi, IQAC Co-ordinator, Associate Professor, PSGR Krishnammal College, Coimbatore delivered a speech on origin and implementation of OBE.
- Demonstrated a sample syllabi with OBE Parameters- learning outcomes and mapping of PO, PEO and CO.
- Implemented OBE for first year under graduate students for the academic year 2017-18 on 28.7.2017.
- Conducted a meeting with faculty members regarding the revised accreditation framework and NAAC criteria on 10.10.2017
- Conducted an extraordinary meeting on "Assessment and Accreditation in Higher educational institutions-The New Frame work" delivered by Dr.M.K.Baby, IQAC Co-ordinator, St. Joseph’s College, Devagiri, Calicut on 24.10.2017.
- Peer team evaluation for newly appointed faculty was conducted and performance report was submitted to the management.
- IQAC conducted an Internal Audit for 19 departments on 6.12.17 to 8.12.17.
- Organised a formal meeting with external experts of the IQAC on 27.12.2017. Dr. G. Uma, IQAC Co-ordinator, PSGCAS, Coimbatore, Dr. R. Shantha, Head, Dept of Economics, PSGR Krishnammal College, Coimbatore and Mr. A. Gowri Shankar from AdroiT technologies, IBM partner. They provided valuable inputs for quality enhancement.
- IQAC initiated the registration of courses in Swayam portal for students and members of staff.
- IQAC initiated on Digital Action Plan (MHRD) with the guidance from Bharathiar University.
- An academic audit was conducted by external experts Dr.N.PonPandiyan, Head of the Department of Nano Science and Technology, Bharathiar University for science disciplines on 10.02.2018 and Dr.A.Vasudevan, Head, Department of English, Government Arts College, Udumalpet and Dr.V.Krishnan, Head, Department of Tamil,

Government Arts College(IQAC- Co-ordinator), Udumalpet for Arts disciplines on 20.2.2018.

- Various facts to be considered while preparing the SSR as suggested by Dr.M.G.Sethuraman, Professor, Department of Chemistry, Gandhigram Rural Institute, Dindigul were taken into consideration.
- Conducted an online survey on Gender Sensitization to determine the effect of parental care on the academic performance of the students from 28.03.2018 to 31.03.2018. 2165 students participated. Reports were generated.
- Feedback from the students was received through online, on curriculum and teaching methodologies, between 2.4.2018 to 4.4.2018.
- Installation of D-Space Open Source Software in the Library.

Rajiswari N.
IQAC Cordinator

SRI G.V.G Visalakshi College for Women

Academic Year 2016- 17 - Minutes and Action Taken Report

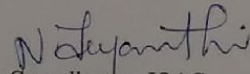
Minutes of IQAC Meeting -1

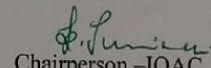
16.06.2016

Members Present: Principal, IQAC Members, Controller of Examinations, Heads of the Departments, Club Convenors, Programme Co-ordinators and Librarian.

Decisions Taken:

- Proposed action plan to be executed by the departments in a time bound manner as specified and report to IQAC on completion of every activity.
- Decision to depute a Faculty In-charge for the purpose of IQAC reporting and communicate.
- Decision for the reporting date has been finalised as the last working day of every month.
- The criteria for reporting has been finalised and templates on the topic heads to be mailed to the departments for effective implementation.
- The topic heads are as follows.
 - ✓ Curriculum innovations and revamping
 - ✓ Teaching – Learning process and methods
 - ✓ Research, Consultancy and Extension Activities
 - Faculty Development Cell
 - ✓ Student Support and Progression
 - Club activities with College Union and Affiliated Clubs
 - NSS, NCC, YRC, RRC and games activities
 - WSC, ICT and ED Cell
 - IBM CE
 - Library
 - Alumni
 - Parents' – Teachers' Association
 - ✓ Best Practices of the Departments


Co-ordinator –IQAC
(Dr. N. Jeyanthi)


Chairperson –IQAC
(Dr. K. Punithavalli)

Members Present

1. Mrs. T. V. Banumathi
2. Mrs. R. Angel Joy
3. Mrs. R. Chitradevi
4. Mrs. P. Padmavathi
5. Mrs. P. Sasikala

Minutes of the IQAC meeting on 18.06.2016

Members:

Principal, IQAC team, Dr.B.Vanitha, Professor , Dept. of Economics, Bharathiar University
Coimbatore, Dr.B.Kirubashini , Associate professor and Head, Department of Commerce
PSGCAS, Coimbatore, Alumnae and Student members

Discussions:

1. Suggestions to apply for the STAR college scheme under the Ministry of Science and Technology promoted by the Department of Bio technology.
2. The concept of OBE in the curriculum design and teaching- learning put forward for ground level consideration.
3. Suggestive topics for the seminar/conferences to obtain a better understanding about OBE.
4. Faculty orientation for the implementation of OBE through experts.
5. Necessity to establish a Student Counseling Cell to address the student issues in all forms including the emotional aspects with Senior Faculty members and a regular practioner.
6. To establish a State-of-Art mechanism to conduct feedback regarding various aspects of the college.

Members Present:

- | | | |
|-----------------------------------|---|------------------------|
| 1 Dr.K.Punithavalli, Principal | : | <i>D. Punithavalli</i> |
| 2 Dr.N.Jeyanthi, IQAC Coordinator | : | <i>N. Jeyanthi</i> |
| 3 Mrs T.V.Banumathi | : | <i>J.V. Banumathi</i> |
| 4 Mrs.R.Angel Joy | : | <i>R. Angel Joy</i> |
| 5 Mrs.R.Chitradevi | : | <i>R. Chitradevi</i> |
| 6 Mrs.P.Padmavathi | : | <i>P. Padmavathi</i> |
| 7 Ms.B.Sasikala | : | <i>B. Sasikala</i> |

External Experts

Dr.B.Kirubashini
Associate professor and Head,
Department of Commerce
PSGCAS, Coimbatore

B. Kirubashini
18/6/2016.

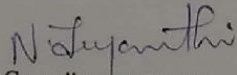
Minutes of IQAC Meeting - 2

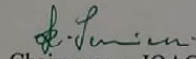
20.06.2016

Members Present: IQAC Members and IQAC Faculty In-charge from all the Departments

Decisions:

- The faculty in-charge of the departments discussed the NAAC parameters to be focused.
- Decisions related to the templates of the five NAAC parameters were taken by IQAC Team.
- The template copies were issued and the soft copy of the same was mailed to all the departments.
- The soft copy of the template for club activities was also sent to club convenors.
- Suggestions to discuss any issues that may arise from time to time during reporting.


Co-ordinator -IQAC
(Dr. N. Jeyanthi)


Chairperson -IQAC
(Dr. K. Punithavalli)

Members Present

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3. Mrs. R. Chitradevi
4. Mrs. P. Padmavathi
5. Mrs. P. Sasikala

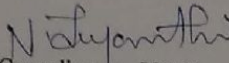
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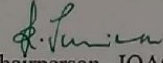
29.06.2016

Members Present : IQAC Team , Controller of Examinations

Discussions:

- Regarding the updation of the information in the Autonomous Curricula Book for the academic year 2016-2017.
- Regarding changes if any in the evaluative pattern for the academic year 2016-17.
- Distribution of the books to all the students of 2016-17.


Co-ordinator -IQAC
(Dr. N. Jeyanthi)


Chairperson -IQAC
(Dr. K. Punithavalli)

Members Present

1. Mrs. T. V. Banumathi
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3. Mrs. R. Chitradevi
4. Mrs. P. Padmavathi
5. Mrs. P. Sasikala

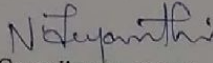
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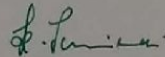
06.07.2016

Members Present: IQAC Team

Discussions:

- Regarding the preparation of the AQAR for the year 2015-16.
- Members were allotted for the data collection and compiling of different parameters.
- Action plan execution was discussed and the team came out with certain suggestions to be implemented from the subsequent academic year 2016-17 onwards.


Co-ordinator –IQAC
(Dr. N. Jeyanthi)


Chairperson –IQAC
(Dr. K. Punithavalli)

Members Present

1. Mrs. T. V. Banumathi
2. Mrs. R. Angel Joy
3. Mrs. R. Chitradevi
4. Mrs. P. Padmavathi
5. Mrs. P. Sasikala

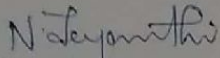
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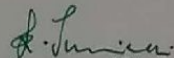
27.07.2016.

Members Present : Principal and IQAC Team

Discussions:

- Classifications in the preparation of AQAR for the year 2015-16.
- Regarding certain parametric implementations during the year 2016-17.


Co-ordinator –IQAC
(Dr. N. Jeyanthi)


Chairperson –IQAC
(Dr. K. Punithavalli)

Members Present

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3. Mrs. R. Chitradevi
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5. Mrs. P. Sasikala

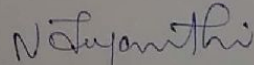
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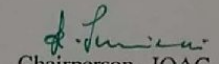
05.08.2016

Members Present : IQAC Team

Discussions:

- Discussed the data collected for the AQAR.
- Regarding the conduct of the IQAC Seminar/ Conference in the month of September 2016.
- The Topic /Title of the conference and the speakers as resource persons.


Co-ordinator -IQAC
(Dr. N. Jeyanthi)


Chairperson -IQAC
(Dr. K. Punithavalli)

Members Present

1. Mrs. T. V. Banumathi
2. Mrs. R. Angel Joy
3. Mrs. R. Chitradevi
4. Mrs. P. Padmavathi
5. Mrs. P. Sasikala

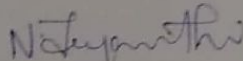
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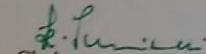
18.08.2016

Members Present : Principal, IQAC Members, ICT Co-ordinator, CAMU Director (Octoze Technologies), CAMU – Campus Facilitator, CAMU – Campus Admin, Web Administrator, IBM Co-ordinator, Faculty Members (Examination Committee).

Proceedings:

- Interactions related to the access issues in CAMU and troubleshooting discussed.
- Discussions related to the interaction of OBE (Outcome Based Education) in to the curriculum, teaching learning methods were put forward.
- CAMU – Director Mr. Venkateswara Rao suggested for the option facilities available in the CAMU software.
- Mr. Swaminadhan, CAMU – Campus Facilitator demonstrated the software provisions available regarding the mapping of the curriculum with the objectives, methods of teaching assessment method and outcome (expectations).
- Interactions went off regarding various conventions and facilities available at the CAMU portal.
- Requirement options were put forward. The CAMU Team responded for an effective implementation of OBE into the system.


Co-ordinator –IQAC
(Dr. N. Jeyanthi)


Chairperson –IQAC
(Dr. K. Punithavalli)

Members Present

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3. Mrs. R. Chitradevi
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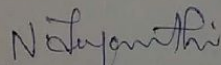
Minutes of IQAC Meeting - 8

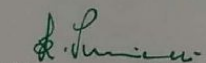
26.08.2016

Members present : IQAC Team.

Proceedings:

- Discussed the AQAR 2015-16 for finalising the parameters.
- Decision to conduct the IQAC Colloquium on Topic "Sustainability in Higher Education".
- Discussed the choosing of the resource persons and choice of the subtitles as Models and Methods (Tools) and The Second one Behavioural Modifications and Competencies.


Co-ordinator -IQAC
(Dr. N. Jeyanthi)


Chairperson -IQAC
(Dr. K. Punithavalli)

Members Present

1. Mrs. T. V. Banumathi
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3. Mrs. R. Chitradevi
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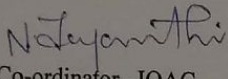
Minutes of IQAC Meeting -9

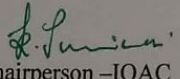
08.09.2016

Members present: Principal, IQAC Team.

Proceedings:

- Discussed about finalising the AQAR report 2015-16 to be uploaded in the website.
- Discussed about the colloquium proceedings, topics and the resource persons.
- Discussed about the involving of Faculty In-charges of the departments for the IQAC Colloquium related activities.


Co-ordinator -IQAC
(Dr. N. Jeyanthi)


Chairperson -IQAC
(Dr. K. Punithavalli)

Members Present

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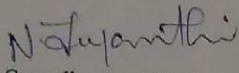
Minutes of IQAC Meeting -10

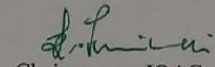
16.09.2016

Members present : IQAC Team.

Proceedings :

- Allotment of work for the individuals of the team for IQAC Colloquium.
- Preparation of formats like Table Agenda, Feedback from participants, programme schedule, Invitation etc.
- Sending communication to other colleges and regarding IQAC and sending Invitation.


Co-ordinator -IQAC
(Dr. N. Jeyanthi)


Chairperson -IQAC
(Dr. K. Punithavalli)

Members Present

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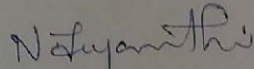
Minutes of IQAC Meeting - 11

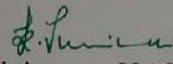
27.09.2016

Members present : IQAC Team, IQAC Faculty In-charge (FIC) from all the Departments

Discussions:

- The faculty in-charge of the departments discussed the NAAC parameters to be focused.
- Discussions related to the curriculum revamping and teaching learning methods went off.
- Queries related to the template were addressed.
- IQAC team requested for the uploading of the photographs of the activities.
- FICs were allocated the team activity for the upcoming IQAC colloquium.
- Discussions with regard to the feedback component were put forward.


Co-ordinator –IQAC
(Dr. N. Jeyanthi)


Chairperson –IQAC
(Dr. K. Punithavalli)

Members Present

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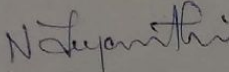
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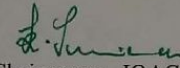
07.12.2016

Members present : IQAC Team.

Proceedings :

- Discussed about the Peer Team Evaluation of the faculty members newly appointed this year.
- Schedule for the evaluation was drawn.
- Discussed about the release of IQAC News Letter for the year 2015-16
- Details regarding the News Letters were sorted out (photos and events conducted)
- Allocation of work was done.


Co-ordinator -IQAC
(Dr. N. Jeyanthi)


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Members Present

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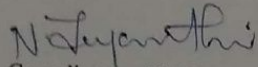
Minutes of IQAC Meeting -13

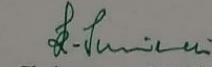
20.12.2016

Members present : Principal, IQAC Team.

Proceedings :

- Discussed about the contents of the News Letter.
- Discussed about the progress of the Peer Team Evaluation.
- Also discussed about the details to be included before the conduct of the feedback mechanism regarding various aspects of the stake holders.


Co-ordinator -IQAC
(Dr. N. Jeyanthi)


Chairperson -IQAC
(Dr. K. Punithavalli)

Members Present

1. Mrs. T. V. Banumathi
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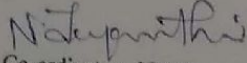
Minutes of IQAC Meeting -14

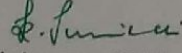
05.01.2017

Members present : Principal, IQAC Team, Club convenors

Proceedings :

- Discussed about the activities in progress under various club convenors.
- Updated Principal about the progress of the News Letter consolidation.


Co-ordinator -IQAC
(Dr. N. Jeyanthi)


Chairperson -IQAC
(Dr. K. Punithavalli)

Members Present

1. Mrs. T. V. Banumathi
2. Mrs. R. Angel Joy
3. Mrs. R. Chitradevi
4. Mrs. P. Padmavathi
5. Mrs. P. Sasikala

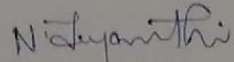
Minutes of IQAC Meeting -15

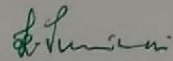
15.02.2017

Members Present: Principal, IQAC Team.

Proceedings:

- Discussed about the finalising of the News Letter.
- Discussed about the curricular changes /updates to be incorporated for the forth coming academic year 2017-2018.
- Discussed about the requirements needed to conduct the feedback mechanism manually, the reprographic facilities etc.
- Classifications regarding the pattern of conduct of feedback mechanism were also sought.


Co-ordinator -IQAC
(Dr. N. Jeyanthi)


Chairperson -IQAC
(Dr. K. Punithavalli)

Members Present

1. Mrs. T. V. Banumathi
2. Mrs. R. Angel Joy
3. Mrs. R. Chitradevi
4. Mrs. P. Padmavathi
5. Mrs. P. Sasikala

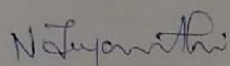
Minutes of IQAC Meeting -16

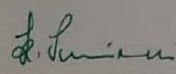
17.03.2017

Members present : IQAC Team, Faculty members .

Discussions :

- Team members were allocated with the work of conducting feed back from stake holders.
- Members were allotted the departments to be covered.
- The additional FICs and faculty members were deputed work for the same and according feedback were distributed to them.


Co-ordinator -IQAC
(Dr. N. Jeyanthi)


Chairperson -IQAC
(Dr. K. Punithavalli)

Members Present

1. Mrs. T. V. Banumathi
2. Mrs. R. Angel Joy
3. Mrs. R. Chitradevi
4. Mrs. P. Padmavathi
5. Mrs. P. Sasikala

IQAC

Action Taken Report - Academic year 2016-17

- Generated the templates for the various academic activities of the departments for systematic preparation for NAAC Criteria.
- Proposal for the DBT-Star college scheme was presented before the committee by the Basic Science departments on 11.1.2017
- The departments were encouraged to undertake curriculum revamping in terms of its contents as well as introducing updated contents with enrichment.
- The autonomous curriculum manual for the students' insight was prepared and distributed with the updated information for the academic year 2016-'17
- IQAC conducted a National level colloquium on the title "Sustainability in Higher Education-Models and Tools" on 29.09.2016. Dr. Sheela Ramachandran, Former VC, Avinashilingam Deemed University, Coimbatore spoke on Curriculum Design and development- Models and Tools focusing on the Outcome Based Education and the necessity to implement the same in future. Dr. J. Jayaraman, VIT University, Vellore addressed on the topic Behavioral Modifications and Competencies for future generations.
- Organised a Faculty Development programme on the title "Outcome Based Education for Sustainable Societal Development- the need of the hour" on 24.11.2016 by Dr. Sheela Ramachandran, Former VC, Avinashilingam Deemed University, Coimbatore.
- The AQAR for the year 2015-'16 was uploaded on the website on 10.09.2016
- The Peer evaluation was conducted for the Faculty members serving below 5 years of experience. A team comprising of IQAC coordinators, Heads of the departments with Senior Faculty members observed the class room sessions and reported on various parameters. Accordingly Faculty members were appraised about their performance/ improvement to be taken care-off.
- The News letter for the year 2015-'16 was prepared by the IQAC team and was duly uploaded in the website.
- The feedback from the stakeholders was received for the academic year through the departments and the suggestions were discussed in the Peer committee with Principal and IQAC team.

- Effective maintenance of Rain water harvesting, utilisation of Solar energy, awareness regarding environmental protection, vermi compost unit and Herbal gardening to make the campus eco-friendly.
- SwachhtaPakhwara (Fortnight) - Cleanliness fortnight campaign (SwachhtaPakhwada) was observed from 1st to 15th August, 2016. The NSS volunteers cleaned the college campus. Library books were also dusted and rearranged. Volunteers were divided into groups and different areas were allotted for cleaning during the fortnight long campaign.

N. Chidambaram
IQAC Cordinator

SRI G.V.G Visalakshi College for Women
Academic Year 2015- 16 - Minutes and Action Taken Report

Minutes of the IQAC meeting on 20.06.2015

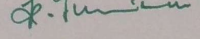
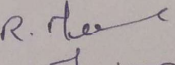
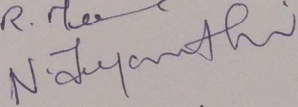
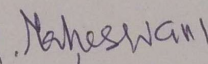
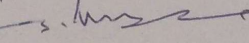
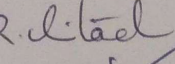
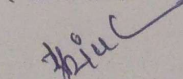
Members:

Principal, IQAC team, Dr.M.G Sethuraman, Prof. and Head, Dept.of Chemistry, GRI, Gandhigram, Dr.V.Mohanasundaram, Asso.Prof. of Economics, PSGCAS, Coimbatore, Alumnae, Student members


Discussions:

- 1 Introduction of enhanced features in CAMU to improve the teaching learning.
- 2 Possible techniques for innovations in the Teaching-Learning methods
- 3 Preparation of guidelines /manuals for various committees ,clubs covering all aspects of academic activities.
- 4 Planning for submission of proposals to establish Community College and KAUSHAL centre.
- *5 Suggestions to organize domestic sales programmes to bring out the entrepreneurial abilities of the students through ED cell.
- 6 All the clubs are directed to conduct society oriented awareness programmes.

Members Present:

- | | | | |
|---|------------------------------|---|--|
| 1 | Dr.K.Punithavalli, Principal | : |  |
| 2 | Dr.R.Meera, IQAC Coordinator | : |  |
| 3 | Dr.N.Jeyanthi | : |  |
| 4 | Dr.K.Maheswari | : |  |
| 5 | Mrs.S.Uma Maheswari | : |  |
| 6 | Mrs.R.Chitradevi | : |  |
| 7 | Ms.B.Sasikala | : |  |

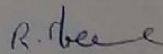
External Experts

- | | | | |
|----|-----------------------------------|---|---|
| 1. | Dr.M.G Sethuraman | : |  |
| | Prof. and Head, Dept.of Chemistry | | |
| | GRI, Gandhigram | | |

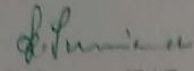
Minutes of IQAC Meeting -1

04.07.2015

The IQAC members met the Principal on 04.07.2015 at 3.30 p.m. The general planning about the activities to be carried out under IQAC during the academic year 2015-2016 were discussed.



Co-ordinator -IQAC
(Dr. Mrs. R. Meera)



Chairperson -IQAC
(Dr. K. Punithavalli)

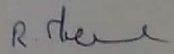
Members Present

1. Dr. N. Jeyanthi
2. Dr. Mrs. K. Maheswari
3. Dr. S. Umamaheswari
4. R. Chitradevi
5. Dr. B. Shailaja
6. Ms. B. Sasikala

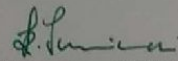
Minutes of IQAC Meeting -2

06.07.2015

The members of IQAC met on three days from 07.07.15 to 09.07.15 to discuss the preparation of curriculum Book for the year 2015-2016. Changes were made in Part IV and the Evaluation System were discussed and finalised.



Co-ordinator -IQAC
(Dr.Mrs.R.Meera)



Chairperson -IQAC
(Dr. K. Punithavalli)

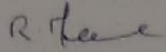
Members Present

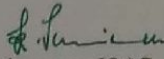
1. Dr. N.Jeyanthi
2. Dr.Mrs.K.Maheswari
3. Dr. S.Umamaheswari
4. R.Chitradevi
5. Dr.B.Shailaja
6. Ms.B.Sasikala

Minutes of IQAC Meeting -3

24.07.2015

The members of IQAC met on 20.07.15 and 24.07.15 at 3.30 pm to do the work related with proof correction for the curriculum book.


Co-ordinator -IQAC
(Dr. Mrs. R. Meera)


Chairperson -IQAC
(Dr. K. Punithavalli)

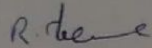
Members Present

1. Dr. N. Jeyanthi
2. Dr. Mrs. K. Maheswari
3. Dr. S. Umamaheswari
4. R. Chitradevi
5. Dr. B. Shailaja
6. Ms. B. Sasikala

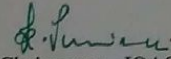
Minutes of IQAC Meeting -4

07.08.2015

The IQAC members met on 07.08.2015. The curriculum book UG and PG 2015-2016 were distributed to all the departments according to the strength of students of I UG and I PG classes. Two copies were given to each department as department copies.



Co-ordinator -IQAC
(Dr. Mrs. R. Meera)



Chairperson -IQAC
(Dr. K. Punithavalli)

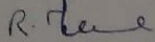
Members Present

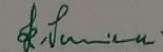
1. Dr. N. Jeyanthi
2. Dr. Mrs. K. Maheswari
3. Dr. S. Umamaheswari
4. R. Chitradevi
5. Dr. B. Shailaja
6. Ms. B. Sasikala

Minutes of IQAC Meeting -5

14.09.2015

The IQAC members met on 14.09.15 to discuss the preparation of AQAR Report for the year 2014-2015. The AQAR format was sent to all the departments through mail. The heads of Departments were informed to furnish the particulars given in the format.


Co-ordinator –IQAC
(Dr.Mrs.R.Meera)


Chairperson –IQAC
(Dr. K. Punithavalli)

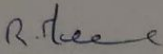
Members Present

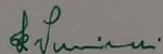
1. Dr. N.Jeyanthi
2. Dr.Mrs.K.Maheswari
3. Dr. S.Umamaheswari
4. R.Chitradevi
5. Dr.B.Shailaja
6. Ms.B.Sasikala

Minutes of IQAC Meeting -6

05.10.15

IQAC members had a meeting with Principal (in -charge) in Principal's office on 05.10.15. The general planning about the activities to be carried out towards the 'National Institutional Ranking Frame work ' for the Higher Educational Institutions announced by Smt. Smriti Irani , Minister for HR Development published in The Hindu dated 30.9.15 was discussed.


Co-ordinator -IQAC
(Dr.Mrs.R.Meera)


Chairperson -IQAC
(Dr. K. Punithavalli)

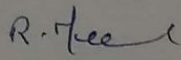
Members Present

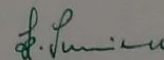
1. Dr. N.Jeyanthi
2. Dr.Mrs.K.Maheswari
3. Dr. S.Umamaheswari
4. R.Chitradevi
5. Dr.B.Shailaja
6. Ms.B.Sasikala

Minutes of IQAC Meeting -7

05.10.2015

The IQAC members met and had a discussion for one hour daily from 06.10.15 to 20.10.15. the details given in the AQAR forms submitted by each department were scrutinised and consolidated.


Co-ordinator –IQAC
(Dr.Mrs.R.Meera)


Chairperson –IQAC
(Dr. K. Punithavalli)

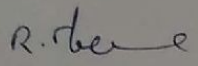
Members Present

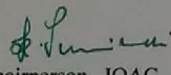
1. Dr. N.Jeyanthi
2. Dr.Mrs.K.Maheswari
3. Dr. S.Umamaheswari
4. R.Chitradevi
5. Dr.B.Shailaja
6. Ms.B.Sasikala

Minutes of IQAC Meeting -8

28.10.15

On 28.10.15 the members had a meeting with Principal –in –charge in her office .The consolidated copy of the AQAR was submitted to Principal for her perusal. After a series of discussions with Principal –in –charge from 29.10.15 to 3.11.15 the AQAR was finalised. It was submitted to the Central Processing Unit of NAAC through online on 04.12.2015.


Co-ordinator –IQAC
(Dr.Mrs.R.Meera)


Chairperson –IQAC
(Dr. K. Punithavalli)

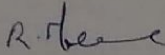
Members Present

1. Dr. N.Jeyanthi
2. Dr.Mrs.K.Maheswari
3. Dr. S.Umamaheswari
4. R.Chitradevi
5. Dr.B.Shailaja
6. Ms.B.Sasikala

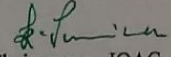
Minutes of IQAC Meeting -9

03.02.2016

The IQAC members met on 03.02.16 at 2.30 pm to discuss the students' feedback of the core content of syllabus. It was decided to get the subject feedback from the Final year students of UG and PG.



Co-ordinator -IQAC
(Dr. Mrs. R. Meera)



Chairperson -IQAC
(Dr. K. Punithavalli)

Members Present

1. Dr. N. Jeyanthi
2. Dr. Mrs. K. Maheswari
3. Dr. S. Umamaheswari
4. R. Chitradevi
5. Dr. B. Shailaja
6. Ms. B. Sasikala

IQAC

Action Taken Report - Academic year 2015-16

- Facilitated ED Cell to organise a Domestic sales programme every month to cull out the entrepreneurial abilities of students.
- Faculty development programme on “Effective methods of teaching” was organized on 15.7.15 and addressed by Ret. Prof. V.ChandraMohan, A.V.V.M Puspham College, Poondi.
- Entrepreneurship Development Programme was organised in two phases for the students jointly with the ICT academy and EDI Institute, Chennai.
- 60 students were identified from Phase I for intensive training.
- 20 students were selected to attend the entrepreneurship Level II programme in Phase II.
- AQAR for the year 2014-2015 was submitted online on 10.12.2015.
- Assisted Women’s Study Centre to organise a one day training programme on ‘Food processing - Millet products’
- To engage with and contribute to local community, 50 PwDs were identified and assessed for the skill support through WSC.
- WSC was encouraged to provide Training to the students in the preparation of Home made products such as Pickles, Jam, Jelly, Chocolates, Biscuits, Cookies and also Facilitate a platform for marketing the Home-made products produced by the students.
- Organised a training programme on Naturopathy in the campus. 65 students were trained under this course through WSC on 28.12.2015 and 29.12.2015.
- IQAC and Faculty development club jointly organized a programme on “A teacher in grey revolution” on 6.2.2016 and a special address was delivered by Prof.E.Ramganesh, Head, Department of Educational Technology, Bharathidasan University, Tiruchi.
- International Women’s day celebrated on 08.03.2016.
- Mr.A.Gowri Sankar, Executive director, AdroiT Technologies addressed on “Innovative methods in Teaching – Learning” on 19.3.2016
- Peer Team visit was conducted for newly appointed Faculty ,performance report was prepared and the feedback for the same were conveyed to the faculty.
- IQAC Newsletter was released.

- Feedback from stakeholders were obtained regarding the functioning of the college, infrastructure, syllabus content, Teaching – Learning process, technology enabled campus facilities. Consolidated report was prepared for further action.
- Encouraged the Faculty members to apply for UGC/ DST/ ICHR/ other funding agencies to strengthen the research and motivated to contribute articles in Indexed/ reputed journals and books.
- Library resources were enriched by subscribing more **Journals and e-Journals** and purchase of new edition books and books on current topics.
- Fresher's Induction programme on the opening day of the College through PTA.
- Skill oriented awareness programme on organic farming was conducted for the students and they were also motivated to establish a kitchen garden. The vegetables and fruits grown by the students from the garden were marketed by them.
- Facilitated the placement cell for Organising On/Off campus Placements.
- Promoted Soft skill Training and Value added Programmes in the campus.
- Distributed free saplings through NSS volunteers facilitated by the forest Department, Tamil Nadu Government.


R. Devaraj

IQAC Coordinator

SRI G.V.G Visalakshi College for Women
Academic Year 2014- 15 - Minutes and Action Taken Report

Minutes of IQAC Meeting -I
23.06.2014

The IQAC members met the Principal on 23.06.2014 at 3.30 p.m. The general planning about the activities to be carried out under IQAC during the academic year 2014-15 were discussed.


Co-ordinator -IQAC
(Dr. Mrs. R. Meera)


Chairperson -IQAC

Members Present

1. Mrs. N. Jeyanthi
2. Dr. Mrs. K. Maheswari
3. Mrs. S. Umamaheswari
4. Mrs. R. Chitradevi
5. Ms. B. Sasikala

Minutes of the IQAC meeting on 27.06.2014

Members:

Principal, IQAC team, Dr.M.G Sethuraman, Prof. And Head, Dept.of Chemistry, GRI,
Gandhigram, Dr.V.Mohanasundaram, Asso.Prof. of Economics, PSGCAS, Coimbatore, Alumnae,
Student members

Discussions:

- 1 Regarding the introduction of CAMU – Learning Management System for effective academic activities.
- 2 Maintaining the Teacher Quality by conducting Peer team evaluation
- 3 Sharing of ideas regarding linkages with International Universities and procedures for the same.
- 4 Continuance of Ward system in a more effective way by extending counseling and remedial coaching for slow learners in a rigorous way.
- 5 Initiatives to be taken for the establishment of ED cell.
- 6 Possible programmes for PwDs through WSC
- 7 To orient the faculty members related to publication of articles in indexed Journals, editing chapters in books, copyright etc.,

Members Present:

- 1 Dr.R.Meera, IQAC Coordinator : R. Meera
- 2 Dr.N.Jeyanthi : N. Jeyanthi
- 3 Dr.K.Maheswari : K. Maheswari
- 4 Mrs.S.Uma Maheswari : S. Uma Maheswari
- 5 Mrs.R.Chitradevi : R. Chitradevi
- 6 Mrs.B.Shailaja : B. Shailaja
- 7 Ms.B.Sasikala : B. Sasikala

External Experts


1. Dr.M.G Sethuraman : M.G. Sethuraman
Prof. and Head, Dept.of Chemistry
GRI, Gandhigram

Minutes of IQAC Meeting -2

25.06.2014

The members of the IQAC gathered on 25.06.2014 at 3.30 p.m. to distribute the lesson plan book to all the staff members both aided and self finance.


Co-ordinator -IQAC
(Dr.Mrs.R.Meera)


Chairperson -IQAC

Members Present

1. Mrs. N.Jeyanthi
2. Dr.Mrs.K.Maheswari
3. Mrs. S.Umamaheswari
4. Mrs.R.Chitradevi
5. Ms.B.Sasikala

Minutes of IQAC Meeting -3

09.07.2014

The IQAC members met on 09.07.14 at 3.30 p.m. for the allotment of ward members. The allotment has been made according to the staff and student strength of each department.



Co-ordinator -IQAC
(Dr.Mrs.R.Meera)



Chairperson -IQAC


Members Present

1. Mrs. N.Jeyanthi
2. Dr.Mrs.K.Maheswari
3. Mrs. S.Umamaheswari
4. Mrs. R.Chitradevi
5. Ms.B.Sasikala

Minutes of IQAC Meeting -4

16.07.2014

The IQAC members distributed the ward forms to all the departments on 16.07.2014 at 3.30 according to the strength of I UG and I PG classes.


Co-ordinator -IQAC
(Dr.Mrs.R.Meera)


Chairperson -IQAC


Members Present

1. Mrs. N.Jeyanthi
2. Dr.Mrs.K.Maheswari
3. Mrs. S.Umamaheswari
4. Mrs. R.Chitradevi
5. Ms.B.Sasikala

Minutes of IQAC Meeting -5

23.07.2014

The IQAC members met on 23.07.14 at 3.30 p.m to collect the names of the newly appointed staff members from each department to undergo the evaluation by the peer team. The visits to the respective classes handled by the faculty were finalized.


Co-ordinator -IQAC
(Dr.Mrs.R.Meera)


Chairperson -IQAC

Members Present

1. Mrs. N.Jeyanthi
2. Dr.Mrs.K.Maheswari
3. Mrs. S.Umamaheswari
4. Mrs.R.Chitradevi
5. Ms.B.Sasikala

Minutes of IQAC Meeting -6

06.10.2014

During the months of August and September the performance of teachers in the was evaluated by the team members accompanied by the Head of respective department on various dates. Fourteen staff members' performances were evaluated and suggestions were given for their improvement.



Co-ordinator -IQAC
(Dr. Mrs. R. Meera)



Chairperson -IQAC


Members Present

1. Mrs. N. Jeyanthi
2. Dr. Mrs. K. Maheswari
3. Mrs. S. Umamaheswari
4. Mrs. R. Chitradevi
5. Ms. B. Sasikala

Minutes of IQAC Meeting -7

24.10.2014

The IQAC members met on 24.10.14 to discuss the preparation of AQAR report for the year 2013-2014. The AQAR format was sent to all the departments. The Heads of Departments were informed to furnish the particulars given in the format.


Co-ordinator –IQAC
(Dr.Mrs.R.Meera)


Chairperson –IQAC

Members Present

1. Mrs. N.Jeyanthi
2. Dr.Mrs.K.Maheswari
3. Mrs. S.Umamaheswari
4. Mrs.R.Chitradevi
5. Ms.B.Sasikala

Minutes of IQAC Meeting -8

04.11.2014

The IQAC members met and had a discussion for two hours daily from 06.11.14 to 14.11.14. The details given in the AQAR forms submitted by each department were scrutinised and consolidated.


Co-ordinator -IQAC
(Dr.Mrs.R.Meera)


Chairperson -IQAC

Members Present

1. Mrs. N.Jeyanthi
2. Dr.Mrs.K.Maheswari
3. Mrs. S.Umamaheswari
4. Mrs.R.Chitradevi
5. Ms.B.Sasikala

Minutes of IQAC Meeting -9

17.11.2014

On 17.11.14 IQAC members had a meeting with Principal. The consolidated copy of the AQAR report was submitted to principal for her perusal. The suggestions given by her were carried out and the report was finalized. The AQAR Report for the year 2013-2014 was sent to NAAC on 21.11.14.



Co-ordinator -IQAC
(Dr.Mrs.R.Meera)



Chairperson -IQAC

Members Present

1. Mrs. N.Jeyanthi
2. Dr.Mrs.K.Maheswari
3. Mrs. S.Umamaheswari
4. Mrs.R.Chitradevi
5. Ms.B.Sasikala

Minutes of IQAC Meeting -10

10.02.2015

The performance of teachers in the class room was evaluated by the IQAC team members accompanied by the head of the department on the following dates. Nineteen faculty members were evaluated.

21.01.15, 22.01.15, 23.01.15, 27.1.15, 09.02.15 and 10.02.15.

Suggestions were given for their improvement in teaching.



Co-ordinator -IQAC
(Dr.Mrs.R.Meera)



Chairperson -IQAC

Members Present

1. Mrs. N.Jeyanthi
2. Dr.Mrs.K.Maheswari
3. Mrs. S.Umamaheswari
4. Mrs.R.Chitradevi
5. Ms.B.Sasikala

Minutes of IQAC Meeting -11

11.02.2015

The IQAC members met on 11.02.15 at 1.30 p.m. to discuss the preparation of News letter. Circular was sent to all the Departments to submit the details regarding the programmes conducted by the departments and achievements during the year 2014-2015. Feedback forms were also discussed.



Co-ordinator -IQAC
(Dr.Mrs.R.Meera)


Chairperson -IQAC


Members Present

1. Mrs. N.Jeyanthi
2. Dr.Mrs.K.Maheswari
3. Mrs. S.Umamaheswari
4. Mrs.R.Chitradevi
5. Mrs.B.Shailaja
6. Ms.B.Sasikala

Minutes of IQAC Meeting -12

15.03.2015

The IQAC members met on 15.03.2015 at 3.30 p.m. to plan about the conduct of teacher's evaluation by students. The same was discussed with Principal in her office. Getting feedback from students about the functioning of the college was also discussed.


Co-ordinator -IQAC
(Dr.Mrs.R.Meera)


Chairperson -IQAC

Members Present

1. Dr. N.Jeyanthi
2. Dr.Mrs.K.Maheswari
3. Mrs. S.Umamaheswari
4. Mrs.R.Chitradevi
5. Ms.B.Sasikala

Minutes of IQAC Meeting -13

17.03.2015

Teacher evaluation by students was conducted by IQAC with the help of the one staff member from each department on 18.03.2015 during 4th hour 1.30 to 2.30 pm. III. UG and II PG students were involved in this evaluation.



Co-ordinator -IQAC
(Dr.Mrs.R.Meera)


Chairperson -IQAC

Members Present

1. Dr. N.Jeyanthi
2. Dr.Mrs.K.Maheswari
3. Dr. S.Umamaheswari
4. Mrs.R.Chitradevi
5. Ms.B.Sasikala

IQAC

Action Taken Report - Academic year 2014-15

- A Center for Research, Development and Collaboration was established .
- Orientation on CAMU – Learning Management System.
- Planned Teaching Learning Process through CAMU.
- Organised a Faculty Development Programme on "SEBI initiated-Investor Awareness Programme" by Shubha Tantri Knowise Learning Academy, Bangalore.
- Peer team appraisal of newly inducted faculty was carried out and the feedback was conveyed to the faculty for a better performance.
- ED cell was motivated to conduct an awareness programme on organic farming to the students for four days on 13th , 19th , 20th and 23rd of December 2014 to enhance their skills in producing and marketing agricultural products.
- To reach out to the society, Women's studies centre was encouraged to conduct programs for differently abled persons in association with Cheshire Homes, Coimbatore. 143 persons with disabilities were identified and Trained in Computer, Tailoring and Cell phone services. 16 got placed in various firms.
- Six Professors from Stevenson University, Baltimore visited the college to share ideas with faculty members.
- Under the auspices of the research and collaboration centre, Dr.Geetha Suresh, from Stevenson university, USA, provided SPSS Package training for the faculty members, Research Scholars and Post Graduate students of Commerce, Economics and Mathematics.
- Two Faculty members presented research papers in international conferences held- in American University of Sharjah, UAE and in Orlando, Florida,USA.
- Collected feedback from the students about the course content of the syllabi.
- A Two Day colloquium on the multiple facets of the research was organized on 18th and 19th July 2014 to enrich the research acumen among the researchers.
- Special coaches were arranged to coach the players in Volley ball and Badminton to enhance their abilities nutritious food was given.
- Faculty were encouraged to use the eco-friendly indoor stadium to play ball badminton to refresh and keep their muscles toned.
- Faculty Development Programme on "Big Data Analysis" was conducted, with a special address by Dr.T.Devi, Professor, Bharathiar University, Coimbatore and Dr.V.Bhuvanewari, Professor, Bharathiar University, Coimbatore on 7.1.2015

R. Devi

IQAC Coordinator

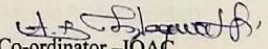
SRI G.V.G Visalakshi College for Women
Academic Year 2013- 14 - Minutes and Action Taken Report

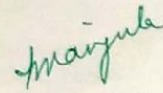
Minutes of IQAC Meeting -1

26.6.2013

The Members of the IQAC met on 26.6.2013 to discuss the planning and implementation of some short term plans regarding

- i) Enrichment of research activities
- ii) Introduction of Learning Management System.


Co-ordinator -IQAC
(Mrs.A. R.Thilagavathi)


Chairperson -IQAC
(Dr. J. Manjula)

Members Present

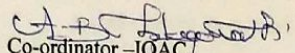
1. Mrs. N.Rajeswari
2. Mrs. S.Aram
3. Mrs. P.Renuga
4. Mrs. S.Umamaheswari
5. Mrs. P.Geetha
6. Mrs. S.Shenbagavalli
7. Mrs. S.Umadevi

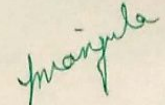
Minutes of IQAC Meeting-2

01.07.2013

A meeting of IQAC members was convened on 01.07.2013 to allot the wards to their respective tutors, it was decided to allot the wards only to the respective faculty members.

Also, the ward forms were distributed for 1st years to all departments.


Co-ordinator -IQAC
(Mrs.A. R.Thilagavathi)


Chairperson -IQAC
(Dr. J. Manjula)

Members Present

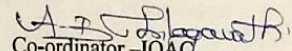
1. Mrs. N.Rajeswari
2. Mrs. S.Aram
3. Mrs. P.Renuga
4. Mrs. S.Umamaheswari
5. Mrs. P.Geetha
6. Mrs. S.Shenbagavalli
7. Mrs. S.Umadevi


Minutes of IQAC Meeting-3

12.07.2013

The meeting was convened to discuss the following matters.

- i) Collect the information submitted by departments for AQAR and summarize the same before 25.07.2013.
- ii) Finalize peer team parameters for evaluation of newly recruited faculty.
- iii) Establishment of Entrepreneur Development Cell.
- iv) Moodle -the Learning Management System may be used instead of the existing system, due to its extensive features.


Co-ordinator -IQAC
(Mrs.A. R.Thilagavathi)

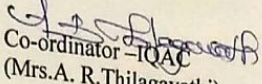

Chairperson -IQAC
(Dr. J. Manjula)

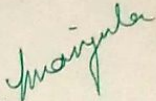
Members Present

1. Mrs. N.Rajeswari
2. Mrs. S.Aram
3. Mrs. P.Renuga
4. Mrs. S.Umamaheswari
5. Mrs. P.Geetha
6. Mrs. S.Shenbagavalli
7. Mrs. S.Umadevi

Minutes of IQAC Meeting-4
15.07.2013

IQAC members met on 15.07.2013 to prepare a schedule for the peer term evaluation of the newly recruited faculty.


Co-ordinator - IQAC
(Mrs. A. R. Thilagavathi)


Chairperson - IQAC
(Dr. J. Manjula)

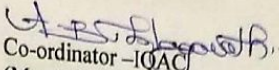
Members Present

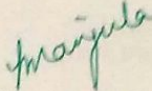
1. Mrs. N. Rajeswari
2. Mrs. S. Aram
3. Mrs. P. Renuga
4. Mrs. S. Umamaheswari
5. Mrs. P. Geetha
6. Mrs. S. Shenbagavalli
7. Mrs. S. Umadevi

Minutes of IQAC Meeting-5
10.09.2013

Members of the IQAC met on 10.09.2013 to discuss

- the performance of the newly inducted teachers and the feedback regarding performance
- the parameters of the feedback regarding curriculum.


Co-ordinator -IQAC
(Mrs. A. R. Thilagavathi)


Chairperson -IQAC
(Dr. J. Manjula)

Members Present

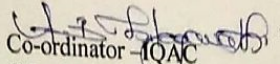
1. Mrs. N.Rajeswari
2. Mrs. S.Aram
3. Mrs. P.Renuga
4. Mrs. S.Umamaheswari
5. Mrs. P.Geetha
6. Mrs. S.Shenbagavalli
7. Mrs. S.Umadevi


Minutes of IQAC Meeting-6

08.02.2014

The meeting on 08.02.2014 was convened to

- consolidate the feedback obtained for the curriculum
- consolidate the feedback regarding the functioning of the college


Co-ordinator -IQAC
(Mrs.A. R.Thilagavathi)


Chairperson -IQAC
(Dr. J. Manjula)

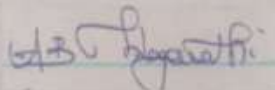
Members Present

1. Mrs. N.Rajeswari
2. Mrs. S.Aram
3. Mrs. P.Renuga
4. Mrs. S.Umamaheswari
5. Mrs. P.Geetha
6. Mrs. S.Shenbagavalli
7. Mrs. S.Umadevi

IQAC

Action Taken Report - Academic year 2013-14

- Conducted Faculty development programme entitled "Mechanics of writing a research articles" on 3.6.2013 and 4.6.2013.
- Five staff members were deputed to attend ETS Programme by WIPRO at Karpagam University, Coimbatore from 6th to 8th August 2013.
- Orientation on Moodle(Learning Management System) was given to the staff members on 17.09.2013 by Ms.Sujatha, Assistant Professor, PSGIM, Coimbatore.
- Mr.ShankarSubaramaniam, Program Chair, Business Program, Higher College of Technology, Dubai gave an orientation about Moodle on 4.10.2013.
- Establishment of ED cell in December 2013 with the approval of Entrepreneurship Development Institute, Government of Tamilnadu.
- Faculty Development Programme on "Being an effective teacher" by Mr.R.Vasudevan, Career Growth Academy, Chennai on 27.2.2014 and 28.2.2014.
- Peer team conducted a performance appraisal of the newly inducted teachers and feedback regarding their performances was provided.
- Feedback from the students about the core-content of the syllabi was obtained.
- Monitoring the academic performance of the students through progress report.
- Department wise PTA meeting was conducted on the guidelines of IQAC to discuss the performance of the students and other related matters.
- Various awareness programs were mooted through Women's Studies Centre.
- Solar heater installed to make the campus eco-friendly.



IQAC Coordinator