

IQAC

2017-2018

Report of Peer Evaluation of Performance of Teachers

Peer evaluation for the teachers having less than five years of teaching was done for the academic year 2017-2018. The peer team was constituted with two members from IQAC and the Head of the department of respective departments. During the academic year 2017-2018, 8 staff members from SF departments were evaluated based on ten parameters (Attachment given). According to their performance suggestions were given to the staff members to improve their teaching ability. The evaluated reports were submitted to the Principal.

SRI GVG VISALAKSHI COLLEGE FOR WOMEN,(AUTONOMOUS)
UDUMALPET
FOR THE ACADEMIC YEAR 2017-2018
LIST OF STAFF MEMBERS WHO HAVE BEEN ASSESSED BY IQAC

S.No	Name of the Staff	Day order	Date/Time	Class & Subject	IQAC Team
1.	B.Poorani	III	6.9.17, 1:30- 2:30	I BA English(SF), Poetry	Dr.P.Geetha, Mrs.S.Shenbagavalli
2.	R.Kavitha	I	11.9.17, 11:30- 12:30	I B.Sc(C.S), ADJAV	Dr.N.Rajeswari Mrs.K.Manimegalai
3.	D.Jothikanna	VI	9.9.17, 9:30- 10:30	III B.Sc (I.T) ,CLD	Dr.N.Rajeswari Mrs.T.V.Banumathi Mrs.S.Shenbagavalli
4.	P.Jeyanthi rani	IV	7.9.17, 2:30- 3:30	III B.Sc (I.T) ,Computer Graphics	Dr.N.Rajeswari Dr.P.Geetha
5.	R.Uma	VI	9.9.17, 9:30- 10:30	Computer Networks	Mrs.S.Shenbagavalli Mrs.K.Manimegalai
6.	S.Deivanayaki	II	12.9.17, 1:30- 2:30	II B.Com (S.F), Allied III- Mathematics For Business	Dr.N.Rajeswari Mrs.T.V.Banumathi
7.	K.Kaviyamani	V	15.9.17, 11:30- 12:30	II B.Sc Statistics, Probability Distributions	Dr.N.Lakshmi Dr.A.Anis Fathima
8.	S.Saranya	V	15.9.17, 9:30- 10:30	II B.Sc Statistics, Descriptive Statistics I	Dr.N.Lakshmi Dr.A.Anis Fathima

SRI GVG VISALAKSHI COLLEGE FOR WOMEN,(AUTONOMOUS)
UDUMALPET
FOR THE ACADEMIC YEAR 2017-2018
LIST OF STAFF MEMBERS WHO HAVE BEEN ASSESSED BY IQAC

S.NO	NAME OF THE DEPARTMENT	NAME OF THE STAFF MEMBERS
1.	English(S.F)	B.Poorani
2.	Computer Science	R.Kavitha
3.	Information Technology	(i)D.Jothikanna (ii)P.Jeyanthi rani
4.	BCA	R.Uma
5.	Mathematics(S.F)	S.Deivanayaki
6.	Statistics	(i)K.Kaviyamani (ii)S.Saranya

PEER EVALUATION OF SRI GVG VISALAKSHI COLLEGE FOR WOMEN

(AUTONOMOUS), UDUMALPET

PERFORMANCE OF TEACHER

NAME OF THE TEACHER : *B. Pookani*

DEPARTMENT : *English (SF)*

S.No	Assesment Parameters	Remarks
1.	Clear and audible voice	<i>Good</i>
2.	Clarity of thought and expression	<i>Good</i>
3.	Communicative competence	<i>Good</i>
4.	Subject expertise	<i>Good</i>
5.	Interaction and Discussion	<i>Good</i>
6.	Teaching Methodology	<i>Good</i>
7.	Delivery of Lecture	<i>Good</i>
8.	Involvement in Teaching	<i>Good</i>
9.	Classroom Management	<i>Good</i>
10.	Classroom Evaluation	<i>Good</i>

PEER COMMITTEE'S REPORT:

Her overall performance is good.

Signature of the Principal

Rajiswari. N
Signature of the IQAC Co-ordinator

for P.D. -
Signature of the HOD

S. Sankaranalli

PEER EVALUATION OF SRI GVG VISALAKSHI COLLEGE FOR WOMEN

(AUTONOMOUS), UDUMALPET

PERFORMANCE OF TEACHER

NAME OF THE TEACHER : Ms. D. Jothikanna

DEPARTMENT : Information Technology

S.No	Assesment Parameters	Remarks
1.	Clear and audible voice	Good.
2.	Clarity of thought and expression	Good.
3.	Communicative competence	Satisfied.
4.	Subject expertise	Good.
5.	Interaction and Discussion	Satisfied.
6.	Teaching Methodology	Satisfied
7.	Delivery of Lecture	OK.
8.	Involvement in Teaching	Good.
9.	Classroom Management	Good.
10.	Classroom Evaluation	Good.

PEER COMMITTEE'S REPORT:

- * To Communicate more in English
- * To improve the utility of the black board
- * Can narrate some practical real time examples.

Signature of the Principal

Rajiswari N.
Signature of the IQAC Co-ordinator

[Signature]
Signature of the HOD

[Signature]
[Signature]

PEER EVALUATION OF SRI GVG VISALAKSHI COLLEGE FOR WOMEN

(AUTONOMOUS), UDUMALPET

PERFORMANCE OF TEACHER

NAME OF THE TEACHER : P. Jeyanthirani

DEPARTMENT : Information Technology

S.No	Assesment Parameters	Remarks
1.	Clear and audible voice	Good
2.	Clarity of thought and expression	Good
3.	Communicative competence	Satisfactory
4.	Subject expertise	Good
5.	Interaction and Discussion	Good
6.	Teaching Methodology	Can be improved
7.	Delivery of Lecture	Fast
8.	Involvement in Teaching	Good
9.	Classroom Management	Good
10.	Classroom Evaluation	Good

PEER COMMITTEE'S REPORT:

Her performance is good. But can improve.

Signature of the Principal

Rajeswari P
Signature of the IQAC Co-ordinator

Getha P

K. Senthil Kumar
Signature of the HOD

IQAC

2016-2017

Report of Peer Evaluation of Performance of Teachers

Peer Evaluation for the teachers having less than five years of teaching was done for the academic year 2016-2017. The peer team was constituted with two members from IQAC and the Head of the respective departments. During the academic year 2016-17, 31 (both Aided and SF) staff members were evaluated based on ten parameters (Attachment given). According to their performance suggestion were given to the staff members to improve their teaching ability. The evaluated reports were submitted to the Principal.

IQAC

2016-2017

List of staff members evaluated by the peer team

Department	Name	Date/Time	Class & Subject	IQAC Team
English (Aided)	S.Geetha	15.2.2017 10.00-10.30 IV day order	III B.A Lit Journalism and Mass communication	Dr.N.Jeyanthi Mrs.T.Amuthavalli
	Ambika	15.2.2017 9.30-10.00 IV day order	II B.A Lit SBC -ELT	Dr.N.Jeyanthi Mrs.T.Amuthavalli
Botany	Dr.R.Gomathi	16.2.2017 1.30-2.00 V day order	II B.Sc Zoology Allied Botany	Dr.N.Jeyanthi Dr.S.Umamaheswari
History	Dr.Deivakani	15.2.2017 10.30-11.00 IV day order	I B.A History Allied II Cultural Tourism	Dr.N.Jeyanthi Mrs.T.V.Banumathi Dr.R.Meera
	Dr.G.Karthika	13.2.2017 10.30-11.00 II day order	III B.A History India and her neighbours	Dr.N.Jeyanthi Mrs.T.V.Banumathi Dr.R.Meera
Physics	N.Jayalakshmi	15.2.2017 10.00-10.30 IV day order	I M.Sc Physics	Dr.N.Jeyanthi Mrs.T.V.Banumathi Mrs.B.Nirmala
	J.Sreesudha	13.2.2017 10.00-10.30 II day order	I M.Sc Physics Quantum Mechanics	Dr.N.Jeyanthi Mrs.T.V.Banumathi Mrs.B.Nirmala
	A.Priya	13.2.2017 9.45-10.00 II day order	I B.Sc Chemistry Allied Physics	Dr.N.Jeyanthi Mrs.T.V.Banumathi Mrs.B.Nirmala
	E.Anusaya	18.2.2017 2.00-2.30 I day order	I B.Sc Physics Heat and Thermodynamics	Dr.N.Jeyanthi Mrs.T.V.Banumathi Mrs.B.Nirmala
	V.S.Vanaathi	17.2.2017 10.00-10.30 VI day order	I B.Sc Mathematics (SF) Allied Physics	Dr.N.Jeyanthi Mrs.T.V.Banumathi Mrs.B.Nirmala
English (SF)	A.Jyothi Cassandra Devi	14.2.2017 2.00-2.30 III day order	II M.A Eng Lit English for Competitive Examinations	Dr.N.Jeyanthi Mrs.T.V.Banumathi P.Rajeswari
	V.Kavithamani	22.2.2017 10.00-10.30 IV day order	II B.A Eng Lit Career English	Dr.N.Jeyanthi Mrs.T.V.Banumathi P.Rajeswari
	K.Kamala Suganya Kumari	15.2.2017 10.00-10.15 IV day order	II M.A Eng Lit LSRW skills	Dr.N.Jeyanthi Mrs.T.V.Banumathi P.Rajeswari
	K.Sathyapriya	15.2.2017	III B.A Eng Lit	Dr.N.Jeyanthi

	H.Jenufer Fathima	10.15-10.30 IV day order 14.2.2017 3.15-3.30 III day order	Shakespeare II II B.A Eng Lit SBC II English language teaching	Mrs.T.V.Banumathi P.Rajeswari Dr.N.Jeyanthi Mrs.T.V.Banumathi P.Rajeswari
Tamil (SF)	S.Renugadevi M.Gayathiri	13.2.2017 1.30-2.00 II day order 13.2.2017 2.00-2.30 II day order	I B.Com (SF) Tamil I B.B.A& B.Com E.Com Tamil	Dr.N.Jeyanthi S.Brundha Dr.N.Jeyanthi S.Brundha
Statistics	S.Alageswari	10.2.2017 1.30-2.00 I day order	I B.Sc Statistics Time series and Index Numbers	Dr.N.Jeyanthi Dr.A.Anis Fathima
B.Com (CA)	P.Elakkiya M.Mahalakshmi	16.2.2017 10.30-11.00 V day order 16.2.2017 11.30-12.00 V day order	II B.Com(CA) Relational Database Management systems II B.Com(CA) Life Insurance Products	Dr.N.Jeyanthi A.Parameswari Dr.N.Jeyanthi A.Parameswari
Mathematics (CA)	G.Dhivya J.P.Thempaavai	10.2.2017 2.10-2.30 I day order 10.2.2017 1.50-2.10 I day order	I B.C.A Discrete Mathematics I B.Sc (CS) Sec B Discrete Mathematics	Dr.N.Jeyanthi Dr.A.Anis Fathima Dr.N.Jeyanthi Dr.A.Anis Fathima
Computer Science	J.Rajeswari R.Sangeetha R.Subhashree G.Kowsalya	13.2.2017 2.30-3.00 II day order 10.2.2017 12.00-12.15 I day order 10.2.2017 12.55-12.30 I day order 14.2.2017 10.00-10.30 III day order	III B.Sc (CS) Sec A Multimedia III B.Sc (CS) Sec A Network Security and Administration III B.Sc (CS) Sec A Network Security and Administration II B.Sc (CS) Sec B	Dr.N.Jeyanthi Mrs.T.V.Banumathi S.Shobana Dr.N.Jeyanthi Mrs.T.V.Banumathi S.Shobana Dr.N.Jeyanthi Mrs.T.V.Banumathi S.Shobana Dr.N.Jeyanthi Mrs.T.V.Banumathi S.Shobana
BCA	Y.Helen Cynthiya S.Saranya	15.2.2017 12.00-12.30 IV day order 15.2.2017 11.30-12.00 IV day order	III BCA Data Mining II BCA Relational Database Management systems	Dr.N.Jeyanthi M.Manimekalai Dr.N.Jeyanthi M.Manimekalai

B.Com (SF)	U.Thaslim Ariff	14.2.2017 2.55-3.30 III day order	I B.Com (SF) Marketing	Dr.N.Jeyanthi Mrs.T.V.Banumathi R.Suryapriya
	P.Jayamary	14.2.2017 11.05-11.20 III day order	III B.Com (SF) Statistics for Business	Dr.N.Jeyanthi Mrs.T.V.Banumathi R.Suryapriya
	R.Sathya	14.2.2017 10.55-11.05 III day order	III B.Com (SF) Investment Management	Dr.N.Jeyanthi Mrs.T.V.Banumathi R.Suryapriya

**Peer Evaluation of Sri G.V.G Visalakshi College for Women, Udumalpet
(Autonomous)
Performance of Teacher**

Name of the Teacher : S. Geetha
 Department : English
 Date, Time & Day Order : 15.02.2017. 10 a.m to 10.30 a.m. IV
 Class & Subject : III h.i. - Journalism & Mass Communication

S. No	Assessment Parameters	Remarks
1.	Clear & Audible Voice	Yes.
2.	Clarity of Thought and Expression	OK
3.	Communicative Competence	OK
4.	Subject Expertise	Should Improve
5.	Interaction & Discussion	Good
6.	Teaching Methodology	Good.
7.	Delivery of Lecture	Good to a certain extent
8.	Involvement in Teaching	Good.
9.	Classroom Management	OK.
10.	Classroom Evaluation	OK.

Peer Committee's Report : The teacher has to improve her communicative ability and competence she should improve and try to speak flawless English which is quite mandatory for an English teacher. Other aspects are good.

Signature of the Principal

N. Jayanthi
Signature of IQAC Co-ordinator

H OD of English.
R. Thavali

**Peer Evaluation of Sri G.V.G Visalakshi College for Women, Udumalpet
(Autonomous)
Performance of Teacher**

Name of the Teacher : 1. Ambika.
 Department : English
 Date, Time & Day Order : 15.02.17 : 9.30-10.00 a.m. IV
 Class & Subject : II B.A Lit ELT. (SIBC)

S. No	Assessment Parameters	Remarks
1.	Clear & Audible Voice	To agree - Excellent
2.	Clarity of Thought and Expression	OK
3.	Communicative Competence	OK
4.	Subject Expertise	Good
5.	Interaction & Discussion	V. Good
6.	Teaching Methodology	Good
7.	Delivery of Lecture	OK
8.	Involvement in Teaching	OK,
9.	Classroom Management	Good
10.	Classroom Evaluation	Good

Peer Committee's Report : The teacher has a clear voice and nice audible tone. She encourages the students and motivates them better. She will definitely improve in the days to come.

Signature of the Principal

Signature of IQAC Co-ordinator

Signature of the Head of the Dept -
R. Thandhi

IQAC

2015-2016

Report on Peer Evaluation of Performance of teachers

Peer evaluation for the teachers having less than five years of teaching experience was done for the academic year 2015-2016. The peer team constituted three members from IQAC and the head of the respective departments. During the academic year 2015-2016, 17(both Aided & SF) staff members were evaluated based on 10 parameters(Attachment given). According to their performance suggestions were given to the staff members to improve their teaching ability. The evaluated reports were submitted to the Principal.

IQAC

2015-2016

List of staff members evaluated by the peer team

Department	Name	Date/Time	Class & Subject	IQAC Team
English (Aided)	S.X.MerlinJenifer	7.08.2015 10.50 AM VI Day Order	II B.Sc Zoology Part II English	Dr.R.Meera Dr.K.Maheswari Mrs.T.Amuthavalli
Physics	Ms.K.Saayadevi	29.9.15 11.00 A.M II Day Order	I.M.Sc Physics Mathematical Physics	Dr.R.Meera Dr.N.Jeyanthi Mrs.T.V. Banumathi
Commerce	S.RajaNandini	6.08.2015 2.55 PM V Day Order	II B.Com Principles of Management	Dr.N.Jeyanthi S.Uma Maheswari Dr.N.Lakshmi
	V.Subhashree	6.08.2015 2.40 PM V Day Order	I B.Com Business Management	Dr.N.Jeyanthi S.Uma Maheswari Dr.N.Lakshmi
Tamil SF	Ms.R.Sripriya	21.08.2015 9.45 AM IV Day Order	I BBA CA & I E-Com Part I Tamil	Dr.R.Meera Dr.K.Maheswari Mrs.S.Brindha
English SF	Mrs.A.Kavitha	7.08.2015 10.30 AM VI Day Order	II B.Sc Maths & Chemistry Part II English	Dr.R.Meera Dr.K.Maheswari MrsP.Rajeswari
	Ms.E.Bharathi Easwaran	7.08.2015 11.00 AM VI Day Order	II BA Eng Literature SF Part II English Poetry	Dr.R.Meera Dr.K.Maheswari MrsP.Rajeswari
	Ms.B.Chinthya Balakumar	7.08.2015 11.15 AM VI Day Order	I BA Eng Literature SF Poetry	Dr.R.Meera Dr.K.Maheswari MrsP.Rajeswari
Maths SF	Ms.T.Vanjikkodi	11.09.2015 I Day Order	I BCA Basic Mathematics	Dr.R.Meera Dr.N.Jeyanthi Anis Fathima

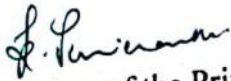
Computer Science	Mrs.S.Mahalaksmi	24.08.2015 11.40-12.00 PM VI Day Order	III B.Sc Computer Science – A Section Computer Graphics	Dr.R.Meera Dr.K.Maheswari Dr.B.Shailaja M.Malini
	Ms.B.Janani	21.08.2015 IV Day Order	I B.Sc Computer Science – A Section C Programming	Dr.R.Meera Dr.K.Maheswari M.Malini
	Mrs.G.Krishnaveni	21.08.2015 IV Day Order	I B.Sc Computer Science – B Section C Programming	Dr.R.Meera Dr.K.Maheswari M.Malini
B.Com CA	Ms.K.Kaliavani	24.08.2015 11.45 AM V Day Order	II B.Com CA Principles of Banking (SBC)	Dr.R.Meera Dr.K.Maheswari Dr.B.Shailaja
B.Com E-Com	Anusankari	1.09.2015 3.15 PM V Day Order	II B.Com E-Com Marketing	Dr.R.Meera Dr.N.Jeyanthi R.Jeyalakshmi
	Ms.S.Subhasree	1.09.2015 2.30 PM V Day Order	I B.Com E-Com Business Management	Dr.R.Meera Dr.N.Jeyanthi R.Jeyalakshmi
	Ms.K,Sowmya	1.09.2015 3.00 PM V Day Order	II B.Com SF Commercial Law	Dr.R.Meera Dr.N.Jeyanthi R.Jeyalakshmi
B.Sc IT	Mrs.R.Nandini	10.09.2015 1.35 – 1.50 PM VI Day Order	II B.Sc IT Data Structures & Algorithms	Dr.R.Meera Dr.N.Jeyanthi S.Shobana


**Peer Evaluation of Sri G.V.G Visalakshi College for Women, Udumalpet
(Autonomous)
Performance of Teacher**

Name of the Teacher : Miss. Merlin Jennifer
 Department : English - Aided
 Date, Time & Day Order : 7-8-15. 10.50 A.M. VI day
 Class & Subject : II Bsc. 200 - Part II English

S. No	Assessment Parameters	Remarks
1.	Clear & Audible Voice	Good
2.	Clarity of Thought and Expression	Good
3.	Communicative Competence	V. good
4.	Subject Expertise	V. good
5.	Interaction & Discussion	good
6.	Teaching Methodology	V. good
7.	Delivery of Lecture	good
8.	Involvement in Teaching	good
9.	Classroom Management	good
10.	Classroom Evaluation	good

Peer Committee's Report : Excellent in teaching


Signature of the Principal


Signature of IQAC Co-ordinator


Members : 1. R. Ravi
 2. K. Maheswari
 H.O.D : R. Ravi

Peer Evaluation of Sri G.V.G Visalakshi College for Women, Udumalpet
(Autonomous)
Performance of Teacher

Name of the Teacher : Ms. K. Saayadevi
Department : Physics
Date, Time & Day Order : 29-7-15. 11 A.M. II
Class & Subject : I Msc Physics

S. No	Assessment Parameters	Remarks
1.	Clear & Audible Voice	Audible
2.	Clarity of Thought and Expression	Good
3.	Communicative Competence	V. good
4.	Subject Expertise	good
5.	Interaction & Discussion	good
6.	Teaching Methodology	v. good
7.	Delivery of Lecture	good
8.	Involvement in Teaching	good
9.	Classroom Management	good
10.	Classroom Evaluation	good.

Peer Committee's Report : Very confident - Excellent Performance


Signature of the Principal


Signature of IQAC Co-ordinator

Members : 1. R. Sree
2. N. Jayanthi

H.O.D : J.V.P.A

Sri G.V.G. Visalakshi College for Women, Udumalpet
(Autonomous)
Performance Appraisal Report

A. General Information

a. Name	
b. Designation	
c. Department	
d. Date of Birth	
e. Residential Address	
f. Contact No.	
g. Mail id	
h. Date of Appointment	
i) In the Institution	
ii) To the present post	
f. Area of Specialisation	

B. Academic Qualifications

Exam Passed	Board / University	Subject	Year of passing	Division / Grade / Merit

C. Teaching Experience

Name of the Institution	Experience in years

D. Teaching

a) Classes taught (2017 – 2018):

Classes	No. of Hours		
	Assigned per week		Steps taken for the teaching of periods missed during the absence of leave
	Lecture	Practical	
i)			
ii)	Any other		
b) Regularity and Punctuality			
c) Details of course teaching plan synopsis of lectures and reading lists supplied to students			
d) Details of participation in the following			
i) University Evaluation			
ii) Internal Evaluation			
iii) Question Paper setting			
iv) Assessment of Home assignments			
v) Conduct of Examinations			
vi) Evaluation of Dissertation etc.			

E. Details of Innovations / Contributions in

a) Design of curriculum	
b) Teaching methods (ICT Tools)	
c) Laboratory experiments	
d) Evaluation methods	
e) Preparation of resource materials including books reading materials, laboratory manuals etc.	
f) Remedial Teaching / student counseling	
g) Any other	

F. Extension work / community service**a. Give a short account of your contribution**

i) Community work such as values of National Integration, Secularism, Socialism, democracy, Humanism, peace, scientific temper, flood or drought relief etc.	
ii) Positions held / Leadership role played in organizations linked with extension work and National Service Scheme (NSS) or NCC or any other similar activity	
iii) Any other	

b) Participation in corporate life

i) Contribution to College	
ii) Co-curricular activities	
iii) Enrichment of campus life (hostels, sports, games, cultural activities)	
iv) Students welfare and discipline	
v) Membership / participation in bodies / committees on Education and National Development	
vi) Membership of Professional Bodies, Societies etc.	
vii) Any other	

G. Honors / Awards Recognition

Date	Name of the Award	Level (International / National / State / Institution/ Other Societal body)

H. Research

a) Research Experience & Training

Research Stage	Title of Work / Thesis	University where the work was carried out

b) Research Projects carried out

Title of the Project	Name of the Funding Agency	Duration	Remarks

c) Publications (2013 – 2018)

Title	Name of the Journal	Authors (as in the Journal)	Page No	Volume	ISBN No	Impact factor	i10 index	h index

d. Details of Seminars, Conferences, Symposia, Workshops etc. (2013 – 2018)

S.No.	Date	Name of the Seminar / Conference / Symposia / Workshop	Place	Presented / Attended / Both	Organised	
					Yes / No	If Yes, mention your Role

e. Details about Orientation Courses / Refresher courses / other Faculty Development

Programs attended (2013 – 2018)

Date(s)	Name of the Program	Place

f. Details about Number of students (M.Phil/Ph.D.) (2013 – 2018)

At the beginning of the year	Registered during the year	Completed during the year

I. Assessment

Steps taken by you for the evaluation
of the course programme taught :

J. State brief assessment of your performance indicating

- a) achievements
- b) difficulties faced and
- c) suggestions for improvement.

Head of the Department

Signature of the Faculty

Sri GVG Visalakshi College for Women (Autonomous), Udumalpet

Self Appraisal by (Administrative Staff) Non-Teaching Staff

Name of the Staff:

Present Position:

S.No.		Excellent	Very Good	Good	Ok
1	Understandability of Rules & regulations:				
2	Response to any instruction and guidance by your co-workers				
3	Attitude towards co-workers : Cooperative to the needs of colleagues & Motivate your colleagues (Working in a Team)				
4	Able to carry out the task assigned to you in a responsible manner				
5	Perceptive to the needs of the Faculty & students				
6	Relationship with faculty:				
7	Self - driven initiatives to update your knowledge in your job				
8	Do you meet work standards and complete the work assigned to you on time?				
9	Regularity in Record maintenance / updating files and database				
10	Computer knowledge for present job.				

Sri GVG Visalakshi College for Women (Autonomous), Udumalpet

Self Appraisal by (Laboratory Staff) Non-Teaching Staff

Name of the Staff:

Present Position:

Department:

S.No.		Excellent	Very Good	Good	Average	Poor
1.	Awareness about Rules and Procedures in the laboratory					
2	Easiness in handling equipments , Chemicals etc.					
3	Awareness in safety procedures in handling chemicals, electronic equipments etc.					
4	Maintenance of Laboratory related Records					
5	Knowledge about the availability of equipments, chemicals, samples etc. in the lab.					
6	Equipment Troubleshooting					
7	Relationship with Faculty					
8	Relationship with students					
9	Resource Management					
10	Working in the Team					
11.	Do you meet work standards and complete all works always on time					
12	Interest to attend Training Programme/ Workshops					

Sri GVG Visalakshi College for Women (Autonomous), Udumalpet

Self Appraisal by Computer Laboratory Programmers

Name of the Staff:

Present Position:

Location:

Years of Experience:

S.No.		Excellent	Very Good	Good	Average	Poor
1.	Awareness about Rules and Procedures in the laboratory					
2	Resource Management					
3	Maintenance of Laboratory related Records					
4	Computer Troubleshooting					
5	Relationship with Faculty					
6	Relationship with students					
7	Able to carry out the task assigned to you in a responsible manner					
8	Attitude towards co-workers (Team work)					
9	Do you possess good knowledge for all aspects of the job to perform your job functions satisfactorily?					
10	Do you take self- driven initiatives to improve your work?					
11	Do you meet work standards and complete all works always on time					
12	Interest to attend Training Programme/ Workshops					

Sri GVG Visalakshi College for Women (Autonomous), Udumalpet

Self Appraisal by Library Assistants

Name of the Staff:

Present Position:

Years of Experience:

S.No.		Excel lent	Very Good	Good	Average
1.	Awareness about Rules and Procedures in the library				
2	Attitude towards co-workers : Cooperative to the needs of colleagues (Team work)				
3	Resource Management				
4	Record Maintenance				
5	Re-shelving the books in the proper section				
6	Relationship with Faculty				
7	Relationship with students				
8	Able to carry out the task assigned to you in a responsible manner				
9	Response to any instruction and guidance by your Colleagues?				
10	Do you possess good knowledge for all aspects of the job to perform your job functions satisfactorily?				
11	Do you take self- driven initiatives to improve your work?				
12	Do you meet work standards and complete all works always on time				

Certificate

Standard **ISO 9001:2008**

Certificate Registr. No. **01 100 097034**

Certificate Holder: **Sri. G. V. G. Visalakshi College for Women (Autonomous)**
S. V. Mills Post, Udumalpet – 642 128, India.

Scope: **Design and Providing Educational Services leading to Graduate, Post Graduate Degrees in Arts, Management, Commerce & Science.**

Design & Providing Educational Services leading to Diploma, Certificate & Career Oriented Programmes.

Providing Educational Services leading to Research Degrees.

Proof has been furnished by means of an audit that the requirements of ISO 9001:2008 are met.
The due date for all future audits is 13 - 07 (dd.mm).

Validity: The certificate is valid from **2016-08-05** until **2018-09-14**.



Deutsche
Akkreditierungsstelle
D-ZM-16031-04-00

2016-08-05


Handwritten signature

TÜV Rheinland Cert GmbH
Am Grauen Stein · 51105 Köln

The validity of this certificate is subject to timely completion of Surveillance audits as agreed in the Contract.
The Validity of the Certificate can be verified under www.tuv.com with the Identification No. 9105057385

CIN: U72501KA1996PTC020653

www.tuv.com

 **TÜVRheinland®**
Precisely Right.

Certificate

Standard **ISO 9001:2008**

Certificate Registr. No. **01 100 097034**

TÜV Rheinland Cert GmbH certifies:

Certificate Holder: **Sri G.V.G Visalakshi College for Women
(Autonomous)
S.V. Mills Post, Udumalpet – 642 128,
India.**

Scope: **Design & Providing Educational Services leading
to Graduate and Post Graduate Degrees in Arts,
Management, Commerce & Science.
Design & Providing Educational Services leading
to Diploma, Certificate & Career Oriented
Programmes.
Providing Educational Services leading to
Research & Convergence Degrees.**

An audit was performed, Report No. 097034. Proof has been
furnished that the requirements according to ISO 9001:2008
are fulfilled.

The due date for all future audits is 23 - 11 (dd.mm).

Validity: The certificate is valid from **2013-02-11** until **2016-02-07**.
First Certification 2010

2015 - oct



2013-02-11

TÜV Rheinland Cert GmbH
Am Grauen Stein · 51105 Köln

DGA-ZM-58-95-00

www.tuv.com



TÜVRheinland®
Precisely Right.