

## Welfare Measures



**Best Performance Award**



**Honouring Retiring Faculty**



## Staff Club Activities-Minutes

### Staff Club Activities - 2017-2018. Annual Report

- \* Mrs N. Rajeswari, Department of Mathematics took charge of the staff secretary from Mrs S. Kalaiselvi, Associate Professor, Department of Mathematics on 20.4.2017
- \* Staff club activities began happily with the welcoming of our Secretary, Honorable Mr G. Ravendran at 10 a.m on 10.5.2017. Our revered madam Secretary, Mrs Sumathi Krishnaprasad, Principal Dr K. Punithavalli and other senior faculty members greeted the secretary Mr G. Ravendran.
- \* Later, on the same day our Madam Secretary Mrs Sumathi Krishnaprasad bid farewell to the faculty members.
- \* On the same day Dr Kannan, took charge as the Director of Research cell. He was greeted by the Principal Dr K. Punithavalli and other senior faculty members.
- \* A staff meeting was convened on 17.6.2017 by our principal Dr K. Punithavalli, to discuss the preparations for fourth cycle of NAAC accreditation. She requested the faculty to work with an aim to achieve a target score of 3.75 and above.  
She also emphasized on introduction of OBE (Outcome based education) for the first year undergraduate students from the academic year 2017-2018 onwards.

\* On 24.8.2017 representatives from all departments and staff secretary discussed about the issues regarding digitalization of service registers and some means to overcome them. It was resolved to invite people from treasury and demonstrate the procedures regarding digitalization process.

\* Staff Club wishes to thank Mrs S. Kalai Selvi <sup>Assoc. Prof. in Math</sup> for conducting a meeting with officials <sup>from</sup> treasury regarding digitization of SR's, on behalf of the staff secretary.

\* Principal and a team of faculty members visited our Managing trustee Mrs Sumathi Krishnaprasad to wish her on her birthday (26.9.2017)

\* On 3<sup>rd</sup> November 2018, South Indian Bank manager and other officials met our faculty to explain about the various schemes offered by the Bank.

\* Staff Secretary wishes to record her thanks for Dr N. Jeyanthi, Assoc Prof. in Math for the help rendered in arranging a meeting with SBI officials and also for arranging buses for our faculty to attend the NSS camp, in her absence.

\* A sum of Rs 1000/- was collected from some faculty members and the same was handed over to Rajalakshmi, M.A. Literature (PWB), to meet her academic expenses. Principal and Staff Secretary wished her to excel in her academics.

\* To commemorate India's Festival of Giving "Joy of Giving Week" a sum of Rs 4050/- was collected from faculty and handed over to Union Advisor Dr N. Jeyanthi on 10.10.2017.

\* Arrangements were made to facilitate the display of products of Government societies like Co-Optex & Khadhi.

• A cash gift of Rs 2500/- was given to the following staff members:

(i) Mrs B. Kalaiselvi, Dept. of Mathematics for her daughters wedding

(ii) Mrs Sujatha, Dept. of English for her daughters wedding

(iii) Mrs R. Radhika, Dept. of Economics for her daughters wedding

(iv) Mrs Aram, Dept. of Physics for her daughters wedding

• A cash gift of Rs 1500/- was given to Velumani of Department of English (SF) for her wedding.

• A cash gift of Rs 1000/- was given to Divya, Department of Mathematics (SF) for her wedding.

• A cash gift of Rs 1500/- was given to  
~~the~~ (i) Mrs Selvi for her daughters wedding  
(ii) Mrs Rami for her daughters wedding.

• A cash gift of Rs 1500/- was given to Philips Photographer for his sons wedding.

The staff secretary is indebted to the Managing Trustee and Madam Principal Dr K. Punithavalli for the support and guidance in discharging her duties.

She also wishes to record her thanks to her dear colleagues for their help and co-operation in all the activities of the Club.



Stamp expenses: Rs 2500

Total expenses Rs 26390

closing balance:

Cash in hand: Rs 1,17,307

Amount in Bank: Rs 6812

(Including interest Rs 1476)

Staff secretary is happy to hand over the charge to Mrs M. Thamil selvi, Associate Professor in Mathematics, on 4.4.2018.

Rajeswari D

*[Signature]*

• A cash gift of Rs. 2500/- was given to the family function of the following staff members.

• Dr Ponselva Meena for her Daughter's wedding on 4.9.16

• Mrs. J. Amuthavalli for her Son's wedding on 20.11.16.

• A cash gift of Rs. 1000/- was given to the wedding of following staff members.

• Ms. Usharani B.B.MEA on 23.6.16

• Ms. Karitha Mathis S.F on 8.3.17

• A cash gift of Rs. 1500/- was given to the honoring ceremony of office staff Damis Daughter

The income & expenditure for the academic year

2016-17 is given below:

opening Balance:

Cash in Hand	: 12,864
Cash in Bank	: 26,386.

Income:

Annual Subscription received from staff members : 39,700

Collection for farewell parties : 47,000

Collection for Hindyalaashmi's : 34,900

Closing Balance:

Cash in Hand	: 5113
Cash in Bank	: 9716



Expenditure details.

Money for Purchase of Revenue stamp : 2130.00  
" " Income tax forms : 1956.00  
" " Medical treatment : 34,900.00  
Gift to Masotages & other functions : 9500.00.  
Thanks giving party Expenses : 38679.00  
Forewell party Expenses : 58856.00.  
Total income : 160850  
Total Expenditure : 146021

Closing

Balance

Cash in Hand : 5113  
Cash in Bank : 9716 + 517 = 10233 (Total)  
14829

S. Kalaiselvi

On. 20.4.17 the charge has been handed over  
to Dr. N. Rajeswari Associate Professor of Mathematics.

S. L. L. L.