

Date

Minutes of the Meeting      10.05.2016

To plan and implement various quality initiatives for the forth coming academic year.

Members of the Board met on 10.05.2016 at 10.30am

Itemized matters for discussion were:

Trust Members:

1. Smt. Sumathi Krishnaprasad

2. Mr. M. Amarnath

3. Mr. G. Raveendran

4. Mr. G. R. Vishnuvardhan.

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G. Raveendran  
G. R. Vishnuvardhan

Item No: 1      Quality Sustainance Measures.

(i) The IQAC of the college submitted their proposal to conduct a one day Colloquium on "Sustainability in Higher Education Models and Tools" as a Faculty Development Programme. The same was acknowledged by the Board of Trust and they also requested to conduct many more programmes for the development of the faculty.

(ii) To keep in pace with the paradigm shifts in higher education sector and to focus on providing a quality education to women and to make the students realize their learning outcomes which is an indicator of their preparedness to enter into their next stage of their education/career, the members of the Trust proposed to introduce the Outcome Based Education from the academic year 2017-2018. It was



directed to take necessary measures in preparing and executing the same from the academic year 2017-2018 onwards.

Item No: 2 Feedback of Stakeholders.

Members of the Board made an overview of the summary report presented by the IQAC including the feedback. They proposed their views regarding the same.

Item No: 3 Preparations for the fourth Cycle OF NAAC

The Board Members emphasized on the preparation for the fourth cycle of NAAC Assessment.

Item No: 4 Admission report.

Recommendations of the admission committee were considered for discussion. It was resolved to introduce new course B.Sc Statistics from the academic year 2016-2017 onwards and M.Phil Computer Science from the academic year 2017-2018 onwards.

Item No: 5 Autonomous review report regarding

Principal's opinion on submission of Autonomous review report for the extension of Autonomy by May 2017 was acknowledged by the Board and motivated to go ahead with the preparation and submission of the report.



Item No : 6 Enhancing soft skills.

The recommendations of the placement cell to hire the services of professional trainers to enhance the level of soft skills and aptitude of the students was accepted and it was decided to appoint a professional trainer.

Item No : 7 Policy for Research and Consultancy.

The Board approved the framed policy for promotion of Research and Consultancy, Code of ethics to be followed in Research, methods of checking malpractices and Plagiarism.

Item No : 8 Support for Research activity

It has been resolved to sanction an amount of Rs. 88,000 to Dr. E. Vaishnavi from May 2016 to March 2017 towards research Proposal on NanoChemistry Submitted.

Date

Minutes of the Meeting 05.05.2017



The annual meeting of the Board of Trustees took place on 05.05.2017 to review the activities of the year 2016-2017 and to discuss various plans for the year 2017-2018.

Trust Members:

1. Mr. M. Amarnath
2. Mr. G. Raveendran
3. Smt. Sumathi Krishnaprasad
4. Mr. G. R. Vishnuvardhan

Item No:1 Planning and Evaluation Committee

The committee proposed for the conduct of an energy audit since the new building was constructed. The committee and the IQAC recommended that the OBE system of education be followed from the academic year 2017-2018 for CIA after the resolution was passed by the academic council. It was acknowledged by the Members of the Board.

Item No:2 Feedback Submitted by IQAC

The suggestion for conducting feedback of the students online by the IQAC was welcomed and appreciated by the Trust members. They also suggested that the ERP could be enhanced with more



features so as to move towards a paperless office.

Item No:3 An overview of the preparations for NAAC was carried out.

Item No:4 NIRF

It was suggested by the Trust members to participate in NIRF ranking 2018.

Item No:5 DST and DBT Activities

Board members appreciated the science departments for getting the DST and DBT funds sanctioned. The Board also approved the establishment of the DST and DBT Labs to carry out the programmes as per the proposals approved by the funding agencies.

Item No:6 Alumni Activities

The Alumni Cell of the College submitted a request to conduct an alumni meet for all the departments together as against the conduct of the same department each year. The alumni cell requested for the conduct of Shopping Mela by the Alumni. Both their requests were approved by the Trust members.

Date

Item No : 7 Support for Research Activity.

It has been resolved to sanction an amount of Rs. 50,000/- per month to Dr. K. Kannan, from may 2017 to April 2018 towards planning, execution and development of research activities of the college and support research and publication of Chemistry Department.