

2.3.3 Ward Allotment Circulars

The IQAC collects the ward details after the admission for the first year closes during mid-August. The allotment of wards to the mentors is discussed and decided during the college council meeting at the beginning of every academic year. Circulars regarding the ward allotment, minutes of Council Meeting and the mails sent by IQAC are presented below.

Circulars by IQAC

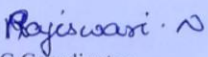
Internal Quality Assurance Cell (IQAC)


Circular – 17.8.2017

Dear Professors,

Kindly furnish the details of the allotment of Mentor to Mentees for the academic year 2017-2018 as per the guidelines provided in the council meeting held on 27.07.2017. The faculty on Medical/ Maternity leave are to be excluded.

Submit the details to iqacgvg@gmail.com.


 IQAC Coordinator

Department	Signature of HOD
Tamil SF	
English (Aided)	P. S. [Signature]
English (SF)	for PDS -
Economics	M. Raju
Economics with Logistics	S. Sundar
History	Dr. Saravanan
Mathematics	N. Jayaraman
Physics	Dr. B. [Signature]
Chemistry	Dr. Umed
Zoology	S. [Signature]
Commerce	R. Sakshini
Mathematics (SF)	for PDS -
BBA(CA)	[Signature]
Computer Science	S. [Signature]
B.Com (E-Com)	[Signature]
B.Com(SF)	for S. Subbarao
BCA	M. [Signature]
Information Technology	J. [Signature]
B.Com (CA)	A. [Signature]
Statistics	for K. [Signature]

Internal Quality Assurance Cell (IQAC) CIRCULAR – 18.8.2016

Dear Professors,

Kindly furnish the details for the tutors and their wards (Mentor-Mentee) for the academic year following the guidelines provided in the council meeting held on 16.6.2016.

Submit the details to iqacgvg@gmail.com

N. Jayanthi
IQAC COORDINATOR

Department	Signature of HOD
Tamil SF	<i>[Signature]</i>
English (Aided)	<i>D. Jayal</i>
English (SF)	<i>P. B. -</i>
Economics	<i>S. Sundar</i>
Economics with Logistics	<i>S. Sundar</i>
History	<i>[Signature]</i>
Mathematics	<i>N. Jayanthi</i>
Physics	<i>[Signature]</i>
Chemistry	<i>for [Signature]</i>
Zoology	<i>[Signature]</i>
Commerce	<i>[Signature]</i>
Mathematics (SF)	<i>for [Signature]</i>
BBA(CA)	<i>[Signature]</i>
Computer Science	<i>[Signature]</i>
B.Com (E-Com)	<i>for [Signature]</i>
B.Com(SF)	<i>for [Signature]</i>
BCA	<i>[Signature]</i>
Information Technology	<i>[Signature]</i>
B,Com (CA)	<i>[Signature]</i>
Statistics	<i>for [Signature]</i>

Internal Quality Assurance Cell (IQAC)

CIRCULAR - 20.8.2015

Dear Professors,

Kindly provide the details for the tutors and their wards for the academic year and send the same to iqacvg@gmail.com.

for N. Jayanthi
IQAC COORDINATOR

Department	Signature of HOD
Tamil SF	S. S.
English (Aided)	D. S. S.
English (SF)	P. S.
Economics	S. S.
Economics with Logistics	S. S.
History	H. S.
Mathematics	N. Jayanthi
Physics	H. S.
Chemistry	H. S.
Zoology	H. S.
Commerce	H. S.
Mathematics (SF)	H. S.
BBA(CA)	H. S.
Computer Science	H. S.
B.Com (E-Com)	H. S.
B.Com(SF)	H. S.
BCA	H. S.
Information Technology	H. S.
B.Com (CA)	H. S.

Internal Quality Assurance Cell (IQAC)

Circular – 19.8.2014

Dear Professors,

Kindly submit the details of the allotment of Tutor to Wards for the academic year 2014-2015 and the same is to be submitted to IQAC mail- id (iqacvg@gmail.com).

for N. Jayanthi
IQAC Coordinator

Department	Signature of HOD
Tamil SF	
English (Aided)	for D. Sridhar
English (SF)	P. S. -
Economics	S. Sundar
Economics with Logistics	S. Sundar
History	H. S. Suresh
Mathematics	N. Jayanthi
Physics	H. B. S. -
Chemistry	for S. V. S. -
Zoology	S. H. S. -
Commerce	R. Lakshmi
Mathematics (CA)	for P. S. -
BBA(CA)	S. S. S. -
Computer Science	for S. S. S. -
B.Com (E-Com)	for S. S. S. -
B.Com (SF)	for S. S. S. -
BCA	H. A. S. -
Information Technology	S. S. S. -
B.Com (CA)	for A. P. S. -

Internal Quality Assurance Cell (IQAC) Circular – 21.8.2013

Dear Professors,

Kindly submit the details of Tutor – Ward allotment for the academic year 2013-2014 to the IQAC mail- id (iqacgvg@gmail.com).

Rajivraj
for
IQAC Coordinator

Department	Signature of HOD
English (Aided)	for D Syll
English (SF)	POs -
Economics	R. Radhika
Economics with Logistics	S. Sundar
History	K. Saravali
Mathematics	N. Jayanthi
Physics	H. B. D.
Chemistry	for S. Umad
Zoology	S. S.
Commerce	K. Lakshmi
Mathematics (CA)	H. J.
BBA(CA)	S. S.
Computer Science	for S. S.
B.Com (E-Com)	for S. G. S.
B.Com(SF)	R. S.
BCA	K. A.
Information Technology	S. S.
B.Com (CA)	A. P.

Council Meeting Minutes

COUNCIL MEETING - 16 th JUNE, 2016	
The Principal met all the heads of the departments on 16 th June, 2016 at 10.30 am.	Principal / Head of department: P. Prasad
The following matters were discussed.	Tamil: S. Jayaram
* The Principal is instructed to upload the teaching content in "Cam" immediately.	Tamil (SF): P. Prasad
* To consider the proposal to ply buses to Abanipalam for the convenience of the students, it was decided to collect the name list of students who are coming from Abanipalam.	English: P. Prasad 20/6/16
* It was decided to submit the expense list of other universities to the CRR office by 17 th June, 2016, 4.30 pm.	English (SF): P. Prasad 20/6/16
* The Principal instructed to depute one member from each department as IDP Coordinator.	Economics + Logistics: R. Radhika 20/6/16
* The Principal announced all the heads of the department to allot the mentor-mentee in the ratio 1:30 for this academic year.	History: P. Prasad 20/6/16
	Mathematics: For S. Kalaiselvi 20/6/16
	Physics: J.V. Prasad 20/6/16
	Chemistry: M. Madhavi 20/6/16
	Zoology: P. Prasad 20/6/16
	Commerce: M. Lakshmi 20/6/16
	Management: P. Prasad
	Computer Science: S. Shobana 20/6/16
	Biom (SF): P. Prasad 20/6/16
	E-Commerce: P. Prasad

COUNCIL MEETING - 27th JULY, 2017.

The Principal met all the heads of the department on 27th July, 2017 at 2:30 p.m.

The following matters were discussed

- * The Principal instructed all the heads to have the general information related to Outcome Based Education before writing the Board of Studies meeting minutes.
- * The Principal announced that if the common pattern does not fit for the course, the department can have its own pattern relevant to the course.
- * It was decided to have weekends for the students on 13th, 14th and 15th August, 25th, 26th and 27th August and 2nd, 3rd and 4th September, 2017.

It has been planned to commemorate our revered Founder's Birthday on 1st September, 2017.

It was instructed by the Principal to make the mentor-mentee allotments for the departments in the ratio 1:30

Principal	
Heads of the Department	P. Srinivasan
Tamil	V. Jeyaraj
Tamil (SF)	P. Srinivasan
English	@Kavalli 27/7/17
English (SF)	for Ad. J. 27/7/17
Economics & Logistics	Prabhu
History	P. Srinivasan
Mathematics	S. Kalavathi
Physics	J. Srinivasan
Chemistry	M. Manoj
Zoology	S. Srinivasan
Commerce	P. Srinivasan
Management	S. Srinivasan
Computer Science	S. Srinivasan
Bioms (SF)	R. Srinivasan
E-Commerce	P. Srinivasan

COUNCIL Meeting - June 12th, 2018

The Principal met all the heads of the department on 12th June, 2018 at 2 pm.

The following matters were discussed

- * The Principal instructed to check the College Website and go through the department details and give the corrections in written format to the Principal.
- * The Principal instructed to provide all the NPAC information to the ISAC members in the Business lab.
- * It was informed that the Bridge course starts from 19th June and it goes upto 27th June, 2018 from 9.30 to 11.30 am and 1.30 to 3.30 pm.
- * The Principal instructed to start the PG admissions from 22nd June, 2018 and to start the classes from 27th June, 2018.
- * The Principal instructed the heads of the departments to allott the mentor-mentee details as per ratio.

Principal
Heads of the department

Department	Head
Tamil	V. Sujun
Tamil (SF)	S. Srinivas
English	P. Sathi
English (SF)	P. M.
Economics	N. Ralu
Economics with Logistics	S. Suresh
History	D. Saravathi
Mathematics	S. Kalichelu
Physics	B. M. S.
Chemistry	M. Malanjan
Zoology	S. Suresh
Commerce	for Rameswari
Management	S. Suresh
Computer Science	for h.v.
Bloom (SF)	R. Suresh

2/3/2019

Gmail - Ward Details 2016-2017



iqac gvg <iqacgvg@gmail.com>

Ward Details 2016-2017

2 messages

iqac gvg <iqacgvg@gmail.com>
To: radhika gvg <ecologistgvg@gmail.com>

18 August 2016 at 15:59

Dear Professors,

Kindly Furnish the Following ward details for the Academic year 2016-2017 and send the filled form to the IQAC Mail. Kindly contact the respective Heads of the Department to be Deputed as Tutor and forward the details as indicated in the List.

Thanks & Regards,

IQAC Co-ordinator.

2 attachments

 **Economics.doc**
33K

 **Logistics.docx**
14K

radhika gvg <ecologistgvg@gmail.com>
To: iqac gvg <iqacgvg@gmail.com>

22 August 2016 at 10:45

We are sending the ward particulars of Economics and Logistics.

[Quoted text hidden]

2 attachments

 **Logistics - Ward Particulars 2016-2017.docx**
14K

 **Economics - Ward Particulars 2016-2017.doc**
33K